

1-1-1945

## Bethune-Cookman College Catalog 1945

Bethune-Cookman University

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# The Personnel

A decorative horizontal scrollwork element with symmetrical, flowing lines and a central floral motif.

*A consecrated staff of workers with exceptional qualities of mind, heart, and spirit give direction to the College Program.*

## OFFICERS OF ADMINISTRATION

1944 - 1945

MARY MCLEOD BETHUNE ..... President-Emeritus  
LL.D., Lincoln University; L.H.D., Bennett College; D.Sc., Tuskegee  
Institute; LL.D., Howard University.

JAMES A. COLSTON ..... President  
B.S., Morehouse College; M.A., Atlanta University; further study at  
Columbia University.

WILLIAM H. HALE ..... Dean-Registrar  
B.S., Langston University; Special Fellow, Dept. of Social Sciences,  
Fisk University; M.A., University of Wisconsin.

\*BERTHA L. MITCHELL ..... Secretary-Treasurer  
Wilberforce University.

MARTHA M. BERHEL ..... Librarian  
B.S., Southern University; B.L.S., Hampton Institute.

T. A. ADAMS, M.D. ..... College Physician  
Cookman Institute; Meharry Medical College.

THELMA CLEMET LASH ..... Director of Women  
A.B., Talladega College; M.A., Teachers College, Columbia; further  
study, University of Michigan.

LAMAR E. FORTE ..... Director of Men  
B.S., Florida A. & M. College; additional study at Atlanta University  
and Tuskegee Institute.

JULIA A. DAVIS ..... Dietitian

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LARZETTE G. HALE ..... Secretary to President  
B.S., Langston University; Ph.M., University of Wisconsin.

ELOISE THOMPSON ..... Promotion Secretary  
A.A., Bethune-Cookman College.

TANSY PURCELL ..... Bookkeeper  
Bethune-Cookman College.

\*On leave.

## OFFICERS OF INSTRUCTION

- WILLIAM H. HALE ..... Dean, Social Science  
B.S., Langston University; Special Fellow, Dept. of Social Sciences,  
Fisk University; M.A., University of Wisconsin.
- LESTER V. BAKER ..... Director of Religion  
B.S., West Virginia State College; B.D., Howard University; M.A.,  
Howard University.
- \*OLIVIA HAMPTON BALDWIN ..... Education  
A.B., Atlanta University.
- MARTHA M. BERHEL ..... Education  
B.S., Southern University; B.L.S., Hampton Institute.
- ESSIE CATO ..... Home Economics  
A.A., Bethune-Cookman College; study at Hampton Institute.
- WILHELMINA W. COLSTON ..... Social Science  
A.B., Talladega College; M.A., Howard University.
- EUGENIA DUNN ..... Science  
B.S., Louisville Municipal College; M.S., Atlanta University.
- FLORENCE L. DYETT ..... Mathematics  
B.S., Northwestern University; additional study at Northwestern.
- CHARLOTTE FORD ..... Education  
B.S., Teachers College, Columbia University; M.A., Teachers College,  
Columbia University.
- VINEY FORD, R. N. .... Nurse and Health Education  
Brewster Hospital.
- LAMAR E. FORTE ..... Agriculture  
B.S., Florida A. & M. College; additional study at Atlanta University  
and Tuskegee Institute.
- \*CHARLES FRANCIS ..... Commercial Dietetics  
B.S., Tuskegee Institute.
- ELIZA GLENN ..... Education  
B.S., Winston-Salem College; additional study at University of Michigan.
- EDWIA GRAHAM ..... Music-Languages  
B.A., Bennett College; additional study at Julliard Institute and Atlanta  
University.
- ALZEDA HACKER ..... Music  
B.A., Fisk University; additional study at Howard University, Oberlin  
College, Julliard Institute, Northwestern University.
- LARZETTE G. HALE ..... Business Administration  
B.S., Langston University; Ph.M., University of Wisconsin.



- ARTHUR HAYNES ..... Arts  
B.S., A. & I. State College; additional study at Meyer-Booth Art Institute and Carl Simmons Institute.
- EMMY V. HUNT ..... Home Economics  
B.S., Hampton Institute; M.A., Teachers College, Columbia University.
- THELMA CLEMET LASH ..... English  
A.B., Talladega College; M.A., Teachers College, Columbia; further study, University of Michigan.
- HAROLD V. LUCAS ..... Business Administration  
B.S., New York University.
- PRESTON PETERSON ..... Coach, Social Science  
B.S., Fisk University; additional study at Teachers College, Columbia University.
- MARION M. SPEIGHT ..... English, French  
A.B., Lemoyne College; M.A., Atlanta University; additional study at Ecole Normale d'Institutrices, Haiti.
- WILLIE TAYLOR ..... Physical Education  
A.B., Southern University.

\*On leave.

## VOCATIONAL

- MARY E. KARL ..... Director  
University of Florida; Detroit Normal; Detroit Business University; Emerson College of Oratory.
- ALBERT M. BETHUNE ..... Supervisor  
Morehouse College; Fisk University.
- W. H. ROBINSON ..... Woodwork  
B.S., Florida A. & M. College.
- ARTHUR HAYNES ..... Sheet Metal  
B.S., A. & I. State College; additional study, Myer-Booth Art Institute and Carl Simmons Institute.
- ALVIS LEE ..... Machine Shop  
Bethune-Cookman College; Ford Motor Company Training Department.
- DANIEL B. SPEED ..... Welding  
Florida A. & M. College.
- ALVA E. ROSEMOND ..... Radio  
University of Chicago.
- HENRY LEE ..... Auto-Mechanics, Shop Foreman  
A. & T. College.

THOMAS J. BRYANT ..... Auto-Mechanics  
Tuskegee Institute.

WILLIAM C. R. MILLS ..... Laundering  
B.A., Morgan College; B.D., Gammon Theological Seminary.

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### KEYSER LABORATORY SCHOOL

CHARLOTTE L. FORD ..... Principal  
B.S., Teachers College, Columbia University; M.A., Teachers College,  
Columbia University.

MAUDE ELLA AARON  
B.S., Bethune-Cookman College.

PEARL S. CHRISTOPHER  
Bethune-Cookman College.

WILLIE TAYLOR  
A.B., Southern University.

ELIZA GLENN  
B.S., Winston-Salem College; additional work at University of Michigan.

LUCILLE BLOUNT  
Bethune-Cookman College.

ROSE MARIE BRYON  
B.S., Bethune-Cookman College.

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### MAINTENANCE

EDWARD VAN POOLE ..... Supt. of Buildings & Grounds  
Bethune-Cookman College.

MILLARD NATTEAL ..... Engineer

REID LONG ..... Nightwatchman

WILLIAM C. R. MILLS ..... Laundry Superintendent

LINDSEY HART ..... Chef Cook

ERSKINE WILLIAMS ..... Assistant Chef

RICHARD WILLIAMS ..... College Farm

A. E. ELLEMS ..... Campus Caretaker

LUCY P. SHEAFE' ..... Matron, Curtis Hall  
Study at Howard University.

ESSIE CATO ..... Dining Hall Matron  
A.A., Bethune-Cookman College; study at Hampton Institute.

## THE BOARD OF TRUSTEES

The College is governed by a self-perpetuating Board of Trustees, Negroes and White people. The personnel of the Board is composed of leaders in the ministry, professional and business men and women, and educators. The Alumni also have representation on the Board.

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### OFFICERS OF THE TRUSTEE BOARD — 1944-1945

BISHOP LORENZO H. KING, Atlanta, Georgia,  
Chairman

CHARLES B. PRETTYMAN, JR., Daytona Beach, Florida  
Vice-Chairman and Chairman of the Executive Committee

BERTHA L. MITCHELL, Daytona Beach, Florida  
Secretary-Treasurer

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## THE ADVISORY BOARD

The Advisory Board is a bi-racial board of women who lend invaluable service to the College in personal service, materials and cash. Because many of them maintain local residence, theirs is all-year, around-the-clock service.

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### OFFICERS OF THE ADVISORY BOARD

MRS. HAROLD T. BUTTS .....	Chairman
MRS. JOHN T. STOCKING .....	First Vice-Chairman
MRS. LEE S. FANNING .....	Second Vice-Chairman
MISS MARIANNE GUILLES .....	Recording Secretary
MRS. C. M. RANSLOW .....	Corresponding Secretary
MRS. GERTRUDE W. FILON .....	Treasurer



# The College



*"Enter to Learn"*







## PURPOSE

The purpose of the College is to serve the needs and interests of its students and clientele in such a manner as to enable them to increasingly recognize, face and solve personal-social problems; to provide optimum opportunity for the development of personal potentialities in terms of each individual's unique personality, and possible contribution to a democratic society, with special emphasis on training of the head, hand and heart. More specifically, the College aims to help the students educate themselves through a program of personal self-activity.

The program is designed to provide optimum opportunity for the student to develop:

1. A sound body, mentally alert and emotionally adjusted.
2. A well-balanced integrated personality.
3. An intelligent consciousness and understanding of social problems and a desire to contribute to their solution.
4. Vocational competency to assist him in successfully pursuing a given vocation.
5. An understanding and appreciation of the cultural and scientific achievements of man and how he utilizes and controls the natural environment for his individual and social needs.
6. Effective work habits, study skills, broad and accurate scholarship, desirable attitudes and high ideals.
7. An intelligent use of leisure time through participation in a broad program of recreational activities.

## HISTORY

Bethune-Cookman College evolved from the merger of two Florida educational Institutions—Cookman Institute of Jacksonville and the Daytona Normal and Industrial Institute of Daytona.

Cookman Institute was founded in 1872 by Rev. D. S. B. Darnell. It was the first Institution for the higher education of Negroes founded in the State of Florida. During the half-century of its service in Jacksonville, it maintained uniformly high standards of moral, spiritual and intellectual training. Its ideal of high scholarship and Christian character gave the Institute a definite and respected place in the hearts of Florida people.

The Daytona Normal and Industrial Institute was founded in 1904 by Mary McLeod Bethune. This institution was founded on Faith and maintained during its early years as a result of great struggle and hardship. Its initial purpose and organization were to provide industrial and literary training, on the elementary and high school level, to girls only. The influence and service of this unique school grew; its plant

was expanded and through the contacts and activities of its dynamic founder, it became nationally known within twenty years of its establishment.

Cookman Institute and the Daytona Normal and Industrial Institute were merged in 1923, and the school became co-educational. Junior College curricula were initiated and for thirteen years the school prosecuted the dual program of High School and Junior College work. In 1936 the High School department was discontinued and the entire emphasis of the College and its constituency was placed on the Junior College work.

During the period from 1936 to 1941, particular stress was placed on the improvement of the curriculum and the standardizing of each division. Tireless efforts were given to the strengthening of the Teacher-education Department.

In 1941, in order to meet the need so apparent in the State, Bethune-Cookman College expanded the Teacher-Education curriculum to the four-year level, offering the degree of Bachelor of Science in Elementary Education. This expanded service was undertaken in the Fall of the scholastic year 1941-42 and degrees were conferred upon the first group of four-year graduates in May, 1943.

On December 15, 1942, the founder, Dr. Mary McLeod Bethune, retired, becoming President-Emeritus, and James A. Colston was elected to succeed her.

The objective of the Administration and Faculty of Bethune-Cookman, during 1943-44, has been the greater improvement of its curriculum to meet the current training needs of American Youth.

### LOCATION

The College is located at the corner of Second Avenue and McLeod Street, within two blocks of business centers, churches and the theatre. The shopping centers of Daytona Beach are within a half mile of the College. The College is unique in the combination of location and educational advantages it offers. Located on the East Coast, the College has within ready access forests, lakes, the Atlantic Ocean, unique geological phenomena, ruins of the earliest Indian culture—all the resources necessary for invigorating activity and serious study.

### EQUIPMENT

The College campus and grounds consist of 169 acres of land, of which 12 acres is the immediate campus; 20 acres, the instructional farm land used by the Agriculture Department, and 137 acres in outlying farm and supply land.



## BUILDINGS

THE ADMINISTRATION BUILDING, *White Hall*, is a two-story brick building, contains classrooms, laboratories of the Home Economics Department, the Department of Business Education, Business Office, and the offices of the President, Dean-Registrar and Director of Public Relations. Another section of this building is the College Auditorium with a seating capacity of 700 persons. This Auditorium is used not only for campus activities but for and by the community also, representative of which is the Regular Community Meeting held every Sunday afternoon.

HARRISON RHODES MEMORIAL LIBRARY—(See Library under "SERVICES TO STUDENTS").

THE SCIENCE HALL, a two-story fireproof structure erected in 1934 as a result of a gift from the General Education Board, houses the departments of Biology, Chemistry, Physics and Mathematics. The estimated value of the apparatus and other equipment is \$12,000.

THE HOME ECONOMICS DEPARTMENT, consisting of the foods and clothing classrooms and laboratories, practice dining rooms, offices, lecture and conference rooms, is housed in *White Hall*.

THE CRAFTS BUILDING—a one-story structure 30 by 30, contains a laboratory and equipment for public school art, handicraft, weaving and basketry.

THE INFIRMARY, which is housed on the first floor and the right wing of *Cookman Hall*, provides for the care of all minor cases of illness. A College physician and a registered Nurse afford services to all who need medical attention.

THE NEW FAITH HALL, erected in 1935, stands on the site made sacred by the Founder who placed her first building there and named it FAITH after the kind of experience which had brought her that first venture in housing the school. In this building is located the spacious new and inviting Dining Room, the kitchen and bake shop—all well ventilated and equipped with labor-saving devices. Adequate refrigeration and storerooms are important features provided. The seating capacity of the dining room is 300 persons.

THE LOG CABIN CAFETERIA, a one-story structure, 20 by 40 feet, erected in 1935 by the NYA students, affords not only Cafeteria services but recreational activities as well.

THE KEYSER LABORATORY SCHOOL, a two-story frame building, serves as a laboratory for the Education Department. It houses the first six elementary grades, a small cafeteria, a central library, a first-aid room and a Director's office.



COOKMAN HALL, a three-story dormitory for College men, equipped with modern conveniences, houses students on the second and third stories. And at present the first floor accommodate members of the faculty. Modern furniture and bathing facilities provide the comforts which make the dormitory livable and homelike.

CURTIS HALL, a three-story brick structure, is modernly equipped for housing College women. It also accommodates offices for the Director of Women and guest rooms for visitors. Modern furniture, tastefully appointed, and bathing facilities provide the students with comforts essential to home.

CHAPIN COTTAGE is the Music Studio and the home of the Director of Music.

TRAILSEND, the President's Residence, is a two-story structure comfortable in all respects.

WHITNEY COTTAGE, a replica of the President's home, houses the Dean-Registrar.

THE RETREAT is the home of the Founder and President Emeritus and is a place where visitors enjoy going because it is the appointed home of the Personality who made her dreams come true on these sacred grounds.

THE LAUNDRY is a one-story frame building in which are the necessary equipment for the teaching of Laundrying. The work for the students, faculty and campus in general is done here under expert supervision. The building is equipped with high motored mangles and boilers, pressers, electric irons and boards and a set-up for simple dyeing and cleaning.

THE VOCATIONAL TRAINING SCHOOL, a spacious brick building on the west end of the campus, accommodates vocational shops where joinery, arc welding, machinery, auto mechanics, radio and sheet metal are taught in cooperation with the Instructional Staff of the Volusia County Vocational Department. Our students have access to the finest building and equipment available to Negroes in this section of the Southeast.

THE CARPENTRY AND REPAIR SHOP, a two-story frame structure, houses facilities for the upkeep of buildings and grounds and headquarters for the Director of Agriculture and the Superintendent of Buildings and Grounds.

THE FARM TOOL SHED, a one-story structure, 20 by 30 feet, is used for storing tools and fertilizers.

THE DAIRY BARN, a structure 20 by 30 feet with attic, offers

space for 15 cows. A new and modern dairy barn is nearing completion. Its size is 40 by 60 feet.

HORSE BARN, a two-story structure, 30 by 90 feet, contains two floors. The first floor furnishes space for 20 individual stalls, harness and feed room. The second floor is used for storing hay.

POULTRY DIVISION. There are 20 poultry houses and yards which cover a space of two acres of land, including laying houses, brooders, incubators and battery for experimental and instructional purposes as well as food supply.

FARM SHOP BUILDING, a one-story frame building, 20 by 30 feet, is well equipped for carrying out farm activities.

FARROWING HOUSES and other small farm sheds complete the Barn.



# The Program

## THE PROGRAM

### *"Depart to Serve"*

The program is designed to translate in a concrete and tangible manner the purpose of the College into a way of life and living. That purpose is to help the student to develop an integrated personality, to build his life roundedly and symmetrically.

Education in its broadest sense, the production of useful changes, is the objective around which every function of the College is organized. Development of the student according to his individual capabilities is, therefore, the guiding motive. To achieve this objective the College has formulated and works within the following departments:

#### TEACHER TRAINING DEPARTMENT

Work in this department is designed to prepare students for teaching in elementary and high schools.

#### VOCATIONAL TRAINING DEPARTMENT

Work in this department has a two-fold emphasis, to prepare students for work in industry and to give them the training necessary for a successful career in the vocations.

#### GENERAL EDUCATION DEPARTMENT

Work in this department gives a general background with which the student might branch into teacher training or any of the arts or sciences.

#### BUSINESS ADMINISTRATION

Work in this department is designed to prepare students for jobs in industry, for secondary school teaching and for the successful manipulation or administration of a business.





## VOCATIONAL REHABILITATION

Bethune-Cookman College offers Vocational training under the auspices of the Vocational Rehabilitation Program of the Veterans Administration for returned Veterans. The purpose of the program is to restore the employability which has been lost by virtue of a handicap due to a disability incurred in or aggravated by service.

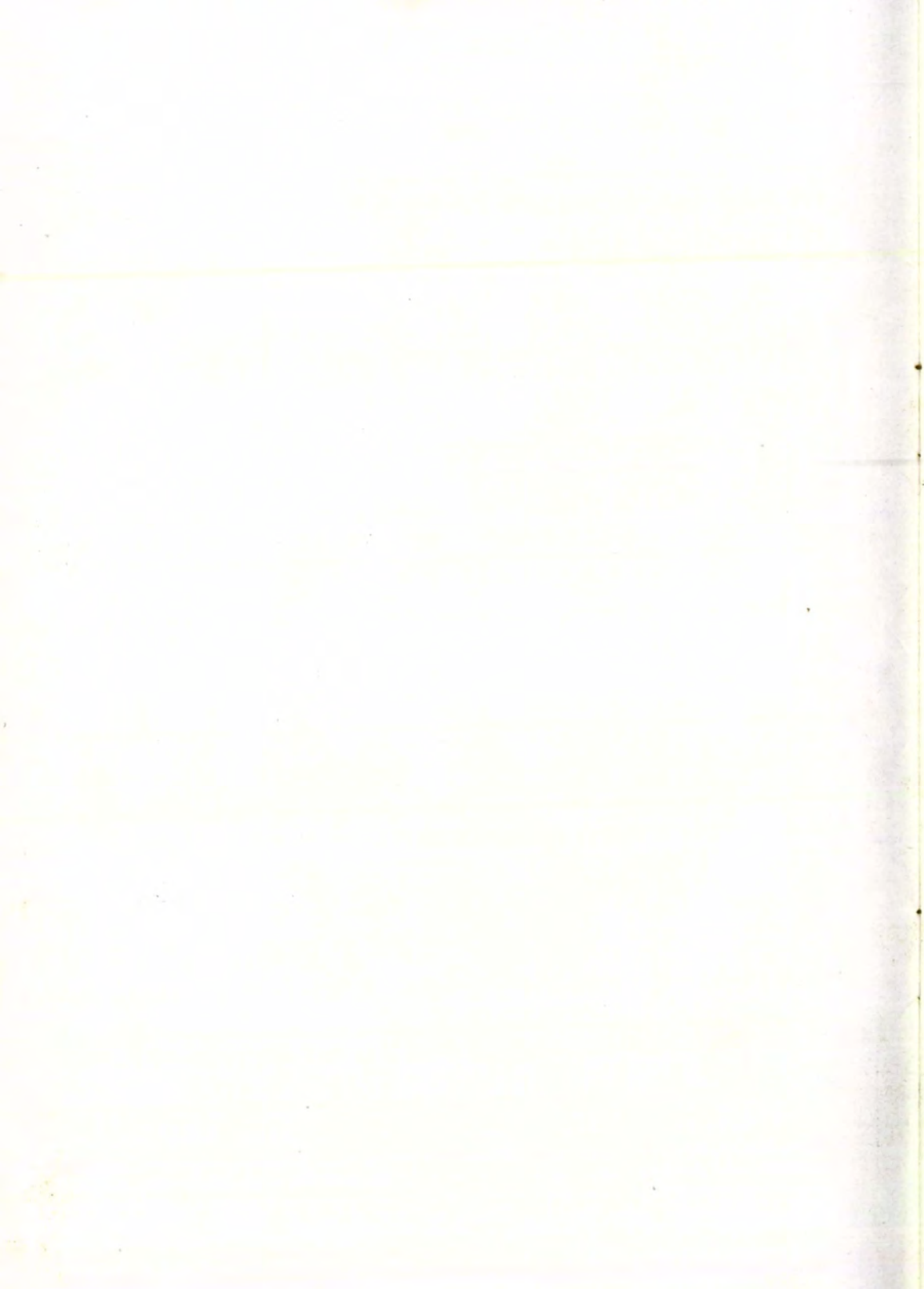
*Eligible Veterans are those who meet the four following requirements:*

1. That the person must have been in the active military or naval service any time after December 6, 1941, and during the present war.
2. That he or she must be honorably discharged from active service.
3. That he or she must have a disability incurred in or aggravated by such service for which pension is payable under laws administered by the Veterans Administration, or would be but for the receipt of retirement pay, and
4. That he or she must be in need of vocational rehabilitation to overcome the handicap of such disability.

*The filing of Application for Pension*, V. A. Form 526, will initiate a determination as to the presence or absence of a pensionable disability producing a vocational handicap. If a vocational handicap is present, the veteran will be advised that he or she may make application for vocational training.

*Maintenance and Support During Training* and for two months after employability has been determined will be provided through increased pension. A single person will receive a pension at the rate of \$80.00 a month; a married person \$90.00 a month, with \$5.00 a month for each dependent child and an additional allotment in the amount of \$10.00 a month for each dependent parent.

*Loans* not exceeding \$100.00 may be made to trainees commencing or undertaking rehabilitation.



A decorative rectangular frame with a double-line border. The top and bottom edges feature ornate, symmetrical scrollwork and floral motifs. The title "The Student" is centered within the frame.

# The Student

*“Dormitories, libraries, laboratories—  
all, exist for the student”*





## STUDENT LIFE

There is a growing tendency to evaluate a college education in terms of money. Too often the colleges have fallen into this error and have accepted as their responsibility the training of the student for a specific business, vocation or profession, minimizing the important duty of preparing him for the fullest measure of life. A well-rounded and complete life is open only to those who, informed by a liberal culture, are freed from the prejudices of a partial knowledge. Students so trained bring to their vocations an intellectual capacity which is of greater value than specific techniques or skills and which enables them to face the problems of life honestly and courageously.

The ideal at Bethune-Cookman College is to substitute, as far as possible, learning for instruction, to encourage the intellectual curiosity and enthusiasm of the student, and to develop the individual to the limit of his capacity.

An essential feature of the program at Bethune-Cookman College then is the way in which the student spends his out-of-class time. He is encouraged to participate in such activities that will give him the well-rounded personality which we deem so important.

### STUDENT ORGANIZATIONS

Student activities at Bethune-Cookman College are controlled by the students with the cooperation of the administration and faculty of the College. The authority of the student body is vested in the Student Council, which has for its purpose the control and management of student activities, the promotion of good fellowship, and the maintenance of good citizenship in the student body of the College.

The School maintains a membership in the Florida State Inter-Scholastic Athletic Association. Football, Baseball, Basketball, and Tennis (the last for boys and girls) are engaged in on a competitive basis, in normal times. These activities are supplementary to the Physical Education given in classes to all students. The ideal climate of the Halifax Country makes outdoor sports possible the year 'round.

Students with musical tastes are urged to join the Glee Club, Choral Ensemble, Band or Orchestra. These units render numerous public programs, on which at times, commendable performances of individual students attract scholarships from philanthropic visitors for further technical training.

The Handel Choral Ensemble is a mixed chorus of fifty voices. It serves to improve its members in the field of music, their knowledge, their appreciation, their performance. Its chief purpose is to provide music for the many public occasions on the College campus, particularly



at the Sunday afternoon community meeting, and for publicity purposes afield.

The moral and spiritual atmosphere of the campus is safeguarded by regular religious services and by voluntary organizations such as the Young Men's Christian Association and the Young Women's Christian Association.

Among the voluntary organizations are: Mummies, Zeniths, Cavaliers, Cavalettes, Boosters and Farmerettes.

All student organizations shall make the Treasury of the College the depository for all funds, fees, and moneys collected, and are required to submit their books, financial records, and statements to the Business Office quarterly for audit. Failure to do either of these things automatically forfeits the charter of the organization.

All students participating in student organizations must maintain an academic average of "C."

### SERVICES TO STUDENTS

The College is not responsible to anyone for loss of personal property in any building owned by the College, whether the loss occurs by theft, fire, or otherwise. The College will, however, assist to the limit of its ability in the recovery of loss through theft.

### STUDENT HEALTH

The infirmary service of the College, under the direction of a competent graduate nurse, provides for the care of all minor illnesses and the relief of acute conditions which do not require special nursing. Supplementary to the services afforded by the College infirmary, a student may at his own expense secure any available physician he desires. In the event of serious illness the College always notifies the student's parents at once. It should be noted that the College is in no way responsible financially for personal injuries incurred in athletic activities.

A fee of \$5.00 a year is required of every student. Receipts from this fee are used to pay, in part, the cost of medical examination, and service for ordinary cases of illness. This fee does not cover surgical operations, oculist's charges, charges for protracted illness where special nursing is required, or charges for the treatment of social or venereal diseases.

A certificate issued by a practicing physician showing that the student is in good health and physically fit for enrollment is expected of each student at the time of registration. Matriculation of the student will not be complete until his or her health certificate has been filed with the Chairman of the Committee on Admissions. The institution reserves the right to acquire, at the student's expense, a physical examination of any and all students failing to present such a certificate, or at any time

that may be deemed necessary or advisable. A health certificate is expected before any student whose absence is caused by illness is reinstated or allowed to resume his regular program of work.

#### **GUIDANCE**

✓ Formal instruction and teacher-student contacts in the classroom alone fail to meet the needs of the modern student in his studies, in his social life, and in his spiritual development. The school that stops with these formal contacts has failed in its duty to the student, to the student's parents and to society. Therefore, it is the plan at Bethune-Cookman College to provide definitely for the guidance of every student under the close personal supervision of a member of the faculty, selected for the purpose by the student himself. These contacts are informal and friendly but are sufficiently constant for the student to know that his welfare is being looked after, his interests sought, and that there is one selected faculty member to whom he may go with his problems, of whatever nature they may be. Of course every teacher takes an interest in his pupils. But the counselor's interest includes and coordinates all these other interests. He is interested in the whole welfare and in the whole well-being of the student in a way impossible to any other teacher. Each teacher's list is kept short to insure these contacts, which should constitute no small part of the spiritual, social, and character building values of the College.

#### **LIBRARY**

Harrison Rhodes Memorial Library is one of the most modern and complete libraries for Negroes in the Southeastern region. Here is housed the largest collection of books, periodicals, mimeographed materials, government publications, minority group materials, and general literature in the State of Florida available to Negroes. The collection of over 13,000 volumes and seventy-odd monthly and quarterly publications rivals the libraries of the foremost Negro institutions in the nation.

The College is proud to announce the purchase of over \$5,000 worth of new and progressive books during 1943-44. These books, in the various areas, were selected on a basis of their recency of publication, point of view and approach, and potentiality for adequately serving the needs and interests of the College clientele.

#### **DINING HALL**

The College has a well-equipped dining hall for the use of its students. A full-time, competent dietitian with an adequate staff provide well-balanced meals that are nutritious and appetizing. In addition to being a place for eating, the dining hall is also a place where students and staff members share with each other cultural experiences and abilities that make the meals definite parts of the educative process.



**DORMITORIES**

TWO large modern dormitories are provided. Cookman Hall for male students and Curtis Hall for female students. All rooms are large and airy and are comfortably equipped with single beds, mattresses, pillows, dressers and chairs. The student will provide his own bed linen, quilts, towels, napkins, and other things for his own special convenience.

**GUESTS**

Students and teachers are responsible for meals for their guests taken at the College Dining Hall or the Cafeteria. The rates for transient meals in the dining hall are: Breakfast, 35c; Dinner, 50c; Supper, 25c. All visitors accommodated in the respective school buildings over-night must be registered with the person immediately in charge of the building; rate, \$1.00 per night.

**FORUM**

Bethune-Cookman College is a member of the Florida Forum, and during the winter of each year presents on its platform the speakers of this Forum for the benefit of the students and people of the community. This activity is made possible only through the generosity of the late Dr. Robert Shailor Holmes.

**FLORIDA FORUM SERIES—1944**

January 24—Wilhelm Solzbacher, "Youth of Europe—Today and Tomorrow."

January 31—Charles Winthrop Copp, "Teacher and Prisoner in Japan."

February 7—J. Anton de Haas, "Is a Just Peace Possible?"

February 14—James Fleming Hosis, "The Future Economic Policy of the United States."

February 21—L. M. Berkhead, "Intolerance Is a Racket."

February 28—Wing-tsit Chan of China, "China in the War and After."

**STUDENT AID****SELF-SUPPORT**

Experience has demonstrated that it is not to the student's best interest to try to earn all of his expenses by working his way in school.

Students enrolled at Bethune-Cookman College for the first time should not come depending upon securing work, but should come prepared to pay the full amount of their expenses until they have oriented themselves and have demonstrated their ability and worth. The jobs are usually spoken for from year to year before the students leave for their summer vacation. Satisfactory service gives the student holding the job the preference.

The college offers students aid in the following ways:

1. **TUITION SCHOLARSHIPS FOR FRESHMEN.** A limited number of tuition scholarships for freshmen in the amount of \$60.00 each is available. These scholarships are awarded to the first, second or third ranking member of the high school graduating class of the current year upon recommendation of the high school principal. Only two scholarships are awarded each high school.

2. **PART-TIME EMPLOYMENT.** Part-time employment is possible for a limited number of students in various campus jobs.

3. **FULL-TIME EMPLOYMENT.** Students who find themselves financially unable to enter college may find it convenient to enter as full-time work students; that is, work one year and go to school the following year.

Persons wishing to make application for any of these forms of help should write to the Secretary-Treasurer for an application blank in the particular line of work desired.

House Bill No. 111 provides for scholarships of \$300.00 for dependent children of deceased World War veterans who entered the service of the United States from the State of Florida. Parents or children must be residents of the State for five years. Application should be made to the Secretary of the Board of Control, Tallahassee, Florida.

Provision is made by the State Rehabilitation Board of the Department of Education for students of minor physical disability who desire to prepare themselves for lucrative employment. Such students, upon the approval of their applications to the State Rehabilitation Board, Tallahassee, will be provided tuition, fees and text-books by the State.

#### SCHOLARSHIPS, PRIZES, AWARDS

1. *The Martha Louise Van Ness Memorial Scholarship*—To a student of merit and need, \$22.50.
2. *The Mary B. Cookman Fund Scholarship*—To a student of merit and need, \$20.00.
3. *The Lyman C. Floyd Fund Oratorical Contest Prize*—To the winner of the annual Oratorical Contest, \$15.00.
4. *The Bernice Hughes Martin Prize*—For excellence in extemporaneous speaking, \$5.00.
5. *The John G. Van Ness Prize*—For excellence in Public Speaking. First prize, \$10.00; second prize, \$7.50; third prize, \$5.00.
6. *The James A. Colston Award*—To the student displaying the greatest amount of industry and thrift, combined with good scholarship, \$5.00.

7. *The Harrison Rhodes Memorial Prizes*, by Miss Margaret Rhodes—For distinction in creative writing. First prize, \$7.00; second prize, \$5.00; third prize, \$3.00.
8. *The Veva Rees Poetry Contest Prizes*—To the winners of the annual Poetry Contest. First prize, \$5.00; second prize, \$3.00; third prize, \$2.00.
9. *The Annie Elizabeth Dixon Award*, by Rev. W. C. R. Mills—To the student rendering the most Christian service on the campus. \$5.00 to a young man; \$5.00 to a young woman.
10. *The M. C. B. Mason Memorial Prizes*, by Mrs. M. C. B. Mason—To the students showing the greatest leadership in Y. M. C. A. and Y. W. C. A. \$5.00 to a young man; \$5.00 to a young woman.
11. *Advisory Board Prizes*—For best reading records, based on quantity and quality of books read during the year. First prize, \$5.00; second prize, \$3.00; third prize, \$2.00.
12. *The Oakes Ames Awards*—To the young women and young men who have combined the highest scholastic attainment with Americanism and exemplary citizenship. \$25.00 to young men; \$25.00 to young women.
13. *The Mummies Zeniths Club Awards*—To the young man and young lady with the highest academic records in the Junior College for the year. \$5.00 to young man; \$5.00 to young woman.
14. *The Bethune-Cookman Club of New York Award*—To the student in the graduating class receiving the highest scholastic rating for two years. \$5.00.
15. *The D. W. Perkins Award*—To the student showing the highest average in English for the current year. \$5.00.
16. *The Marion Speight French Award*—To the student with the best record in French during the year. \$5.00.
17. *The Kelsey Pharr Award*—To the student with the highest record in Commercial subjects during the year. \$5.00.
18. *The George W. Engram Award*—To the student with the highest average in Science during the year. \$5.00.
19. *The Kenneth D. Days Award*—To the student with the highest average in Mathematics during the year. \$5.00.
20. *The John W. Johnston Memorial Awards*—To the students who have shown the greatest interest in Agriculture and Animal Husbandry during the year. \$20.00.
21. *The John L. Slack Award*—To the student showing the greatest interest in Commercial Dietetics during the year. \$2.50.



22. *Mrs. Jacob Ginsberg's Award*—A dress pattern to the young lady with a record of outstanding work in the Clothing Department during the year.
23. *The Joe H. James Award*—To the highest ranking student in Public School Art. \$5.00.
24. *The Elizabeth Taylor Prizes*—For outstanding achievement in the Foods Classes during the year. First prize, \$3.00; second prize, \$2.00.
25. *The Emmy V. Hunt Awards*—For achievement in Foods Department during the year. First prize, \$2.50; second prize, \$2.50.
26. *The Julia A. Davis Award*—For faithful work in the Boarding Department during the year. Two prizes, \$2.50 each.
27. *The Edward Van Poole Prize*—To the student exhibiting outstanding qualities of dependability, adaptability, and responsibility, \$2.00.
28. *The Mary McLeod Bethune Prizes*—For superior standards of housekeeping in the dormitories. Cookman Hall, Boys' Dormitory, \$5.00; Curtis Hall, Girls' Dormitory, \$5.00.
29. *The Woman's Auxiliary of the World War Veterans of the State of Florida Award*—To the student making the highest average in the United States Constitution and Government. \$5.00.
30. *The Student-Teacher Rally Prizes*—For largest Tag Day sales. First prize, \$3.00; second prize, \$2.00.
31. *Dr. T. A. Adams Award*—For Academic efficiency despite physical handicaps. \$2.50.
32. *Mary McLeod Bethune Medal*—Awarded by the Bethune-Medalists of previous years for the young lady who most nearly approaches the IDEAL BETHUNE-COOKMAN GIRL—in Scholarship, Neatness, Cooperation, Community Participation, Cordiality, Spirituality, Influence, Voluntary Service, and Dependability.
33. *The Gertrude W. FiLondon Awards*—To the students showing the greatest interest and efficiency in Garment Making. First prize, \$3.00; second prize, \$2.00.
34. *The H. V. Lucas Award*—For Academic efficiency despite physical handicaps. \$2.50.
35. *Daughters of the American Revolution Award*—For outstanding work in U. S. History. A Medal.
36. *The Women's Auxiliary, Florida Medical, Dental and Pharmaceutical Association Award*—To the student having the highest average in Health Education during the year. \$5.00.

**LOAN FUNDS****1. The Student Loan Fund of the Methodist Church:**

This is a revolving fund from which Methodist students in Bethune-Cookman College may borrow amounts as follows:

Freshmen—maximum loan .....	\$100.00
Sophomores—maximum loan .....	150.00
Juniors or Seniors—maximum loan .....	200.00

These loans, at low interest rates, are approved only for students in full-time attendance, on the basis of their eligibility as determined by the Faculty Loan Committee.

Applicants must be seventeen years of age or over, must give evidence of good health, Christian character, intellectual interest, promise of usefulness to Church and society, and satisfactory evidence of financial responsibility.

**2. The Rees Student Loan Fund:**

A revolving fund established by Mrs. Veva Rees Friend, from which students in the current graduating class may borrow small amounts on short-term notes. Loans may not exceed \$35.00 per person. Interest rates are low.

Applications for loans are received and acted upon by the Faculty Loan Committee.

**3. The Delta Sigma Theta Loan Fund:**

A revolving fund established by the Delta Sigma Theta Sorority for loans to worthy students in the current graduating class who are unable to meet the expenses of their final year without such aid. Maximum loan to student, \$75.00, on notes of six, nine or twelve months.

Applications for loans are received and approved by the Faculty Loan Committee.

**GENERAL REGULATIONS**

The program of the College is administered with the purpose of securing the fullest realization possible of the aim of the College. Students participate with faculty members in a reasonable number of college procedures. When a student finds it impossible to adjust himself satisfactorily to the life of the college, he loses his membership in the college family.

It is the purpose of the college to develop strong men and women, with high standards of scholarship and self-discipline necessary for Christian leadership. The campus government and discipline, therefore, are founded upon the principle that character and personality building is the highest object of education, and that a good name, standing for integrity

and honor, is the objective alike of the student for himself and of the college for him.

#### RESIDENCE REQUIREMENT

All students, men or women, whose parents or guardians do not live in Daytona Beach, will be required to live in the College dormitories. This requirement will be waived only when the President gives written permission to live in the city of Daytona Beach. Under no circumstances will students of the graduating class, whose parents do not live in Daytona Beach, be allowed to live in the city.

#### WHAT TO BRING

The College, from its inception, has stood for uniform dress for students, believing it to be most economical, and the means of training young people in habits of simplicity and good taste in dress.

On certain occasions students must wear uniform dress. We are asking that young ladies provide themselves with the following:

- 1 Navy blue tailored coat suit
- 2 White tailored sport blouses
- 1 Pair of black oxfords, walking heels
- Medium tan hose
- Black grosgrain ribbon tie

Young ladies are also asked to bring with them:

- 2 Dimity or crinkle bed spreads
- 2 Dresser scarves
- 2 Double blankets
- 4 Single bed sheets
- 4 Pillow cases
- 2 Pairs curtains
- 6 Table napkins
- 2 White uniforms and 2 white aprons (Home Economics Majors)

Young men are asked to provide themselves with the following, for uniform dress occasions:

- 1 Dark suit
- White shirts
- 2 Black four-in-hand ties
- 1 Pair of black oxfords

Also:

- 2 Dimity or crinkle bed spreads
- 2 Dresser scarves
- 2 Double blankets
- 4 Single bed sheets
- 4 Pillow cases
- 2 Pairs curtains
- 6 Table napkins



Students are requested to bring in their hand luggage sufficient bedding to take care of immediate needs, pending the arrival of trunks. Only steamer trunks may be kept in the dormitory rooms. Others will be placed in the store-room.

#### LIBRARY REGULATIONS

While most library books may be taken for a period of two weeks, reference books for special courses are placed on reserve. Such books are for use in the library except after 9:00 P. M., when they may be taken out for over-night use to be returned by 8:00 A. M. the next day. A charge of 25c an hour is made for reserve books kept overtime.

### ACADEMIC REGULATIONS

#### REGISTRATION

Each student must have on file in the Registrar's office a copy of his high school record. Students who transfer from other colleges are included in this ruling.

If a student has attended any other college, an official transcript of his record must be placed on file at this College. This transcript becomes a part of the student's permanent record.

No student will be admitted to classroom instruction and recitation until he has officially registered, and his instructors have received class admission cards for each course. Registration is not complete until fees have been paid.

For the privilege of registering later than the registration time set apart, a special fee of \$3.00 will be assessed for the first day and \$1.00 for each successive day until the amount of the fee reaches \$5.00. No student may register for credit after the expiration of ten days following the first day of registration in a quarter.

Students may not leave the College for any holiday or recess without permission.

Definite dates are set upon which students are required to return to the College after holidays or recesses. Failure to return at the time specified carries with it a penalty of three dollars. Definite announcements concerning these dates are made a few days prior to a holiday.

In order to drop a course a student must first obtain permission of his counsellor. He should then obtain a slip from the Dean provided for this purpose, have it signed by each instructor affected by the change and the Dean, and then file it with the Registrar. Otherwise an "F" will be recorded in the course dropped and no credit will be recorded in the course added.

A student who fails to appear in any class for which he has registered may receive an "F" in the course. No addition will be allowed after

the first ten days of any quarter has passed, and no drops will be permitted after the first four weeks have passed.

Any student who withdraws from school should consult the Dean who will officially arrange for his withdrawal. Students who fail to do so may expect grades of "F" in all courses.

#### STUDENT LOAD

A student will be expected to carry as a minimum requirement 15 quarter hours of work a week. Variation from this load may be permitted only with the approval of the Dean. Students of unusual demonstrated ability may carry, with the approval of the Dean, 20 quarter hours of work a week.

#### GRADING

The final quarter reports are made in accordance with the following system of grading:

<i>Grade</i>	<i>Explanation</i>	<i>Percentage Equivalent</i>	<i>Grade Points per Credit Hour</i>
A	Excellent	90 - 100	3
B	Good	80 - 89	2
C	Average	70 - 79	1
D	Poor but passing	60 - 69	0
F	Failure	Below 60	-1
I	Incomplete		
W	Withdrawn		

The Office of the Registrar will not issue reports on grades until such time as complete reports have been recorded for all students. If a student desires information on his standing in a course prior to the time of issuing report by the office, he should seek it from the instructor of the course.

Final grades earned in each course by students are mailed from the Registrar's office to parents and guardians at the end of each quarter.

The College will furnish without charge one complete transcript of the student's record. A charge of one dollar will be made for each re-issuance.

An average grade of 1.0 is required for the granting of a degree. A student who receives a grade of "F" in a course will not be granted credit for that course until he has elected it again and completed it successfully.

A student may be reported "I" (Incomplete), if some small but essential portion of his work in a course remains unfinished due to sickness, or some other unavoidable occurrence. To secure credit, he must complete the unfinished work during his next term of residence, otherwise the Incomplete becomes an "F."



### ATTENDANCE AND ABSENCES

Regularity of class attendance is assumed. The consistent performance of classroom assignments and the meeting of all academic responsibilities in a prompt and satisfactory manner are required and expected.

This is interpreted to signify that registration in a course means that the student is responsible for each meeting and requirement of said course whether he enrolls late or not. Instructors are allowed a wide range of discretion in dealing with the problem of class attendance as it affects final grades.

### DELINQUENCY

A student whose work or attendance is unsatisfactory is officially "warned" and his privilege of participating in extra-curricular activities is prohibited. During the next quarter the student is placed on probation at which time he is on trial to prove his fitness to do college work; consequently he is expected to devote the major part of his time to his studies.

At the end of the probationary quarter, if the student still does work of an unsatisfactory nature, he may be dropped for poor scholarship. A student so dropped may not enroll in this institution again until after a minimum of one quarter has elapsed. A student who is dropped twice for poor scholarship will not again be permitted to register in the Institution.

### ADMISSION

Every candidate for admission should file, at an early date, an application in the office of the Registrar on a blank provided for this purpose by the Registrar upon request.

Admission to Bethune-Cookman College may be gained by:

1. Examination, or
2. Certification of a minimum of 15 units of acceptable high school work from an accredited high school.

With respect to his character and his ability to do college work, every candidate must also be officially recommended by the principal or some other certified officer of the school from which he comes.

The obtaining of the high school transcript (certificate) is the responsibility of the applicant. It is advisable to have all applications and certificates in the Registrar's office at an early date in order that the student may know his exact status before coming to Bethune-Cookman College.

Graduates of unaccredited high schools may be admitted to the Freshman Class only upon the taking of college entrance examinations.

### ADVANCED STANDING

Advanced standing will ordinarily be granted only for acceptable credit (usually not below "C" or equivalent work) earned in an accredited



institution. Such work is given full credit. In case a student applies for advanced standing showing work from an unaccredited institution, he is placed on probation for one term and is given credit for the work he brings according to the average he maintains during that probationary term at Bethune-Cookman College.

#### HONORS

Students maintaining an average of (2.0) "B" for any given quarter are eligible for the Dean's List.

#### GRADUATION

The College offers the B.S. degree in Elementary Education, Business Administration, and Secondary Education, with majors in the following areas: Science, English, Social Science, Modern Foreign Languages, and Mathematics. For the B.S. degree a student must take one major (30 semester hours) and one minor (18 semester hours) for his teaching field. In addition he must satisfy the requirements of the State Department of Education. Four semester hours of physical education are required of all students.

At least thirty-two semester hours of work must be done in residence at Bethune-Cookman College. The last eight semester hours of work prior to graduation must be done in residence.

#### EXTENSION AND CORRESPONDENCE

Bethune-Cookman College does not at this time offer extension or correspondence work. We do, however, accept work done in this manner from approved institutions. Not more than 25% of the total number of hours required for graduation will be accepted if done through extension or correspondence.

*Minimum hours for graduation with the B.S. degree, 124 hours, including Physical Education.*

#### GRADUATION WITH HONORS

Cum Laude may be granted to the candidate having no grade below "D" and an average grade point of 2.0. Magna Cum Laude may be granted to the candidate having no grade below "D" and an average grade point of 2.40. Summa Cum Laude may be granted to the candidate having no grade below "D" and an average grade point of 2.70. To be eligible to graduate with honors, a student must do at least nine quarters of work in residence in this Institution. Students who do less than nine quarters of work in residence may graduate with "distinction" on the basis of honor grade points.

#### COMPREHENSIVE EXAMINATION

Each candidate for graduation is required to pass a comprehensive examination in his major field of concentration to be taken during the last quarter of his senior year.

## FINANCES

## FEES AND EXPENSES (BOARDING STUDENTS)

## First Quarter Payments:

September 13, 1944 .....\$52.00

(This payment includes tuition for the first quarter, and one-half (\$10) of the annual fees; it also includes board, room, and laundry for the first month.)

October 1 ..... 27.00

November 1 ..... 27.00

## \*Second Quarter Payments:

December 1 ..... 36.00

January 1, 1945 ..... 22.00

February 1 ..... 22.00

## \*\*Third Quarter Payments:

March 1 ..... 42.00

April 1 ..... 22.00

May 1 ..... 22.00

\*Students entering the second quarter and not in attendance the first quarter will make a first payment of \$52.00, and payments for the remaining months of the quarter as of the first quarter.

\*\*Students entering the third quarter and not in attendance during the previous quarter will make payments as of the first quarter—\$52.00 entrance—\$27.00 second month, \$27.00 third month.

IF ADVANCING FOOD PRICES COMPEL AN ADVANCE IN THE RATE OF BOARD, THE COLLEGE RESERVES THE RIGHT TO MAKE SUCH ADJUSTMENT AT ANY TIME DURING THE YEAR.

## FEES AND EXPENSES (DAY STUDENTS)

## First Quarter Payments:

September 13, 1944 .....\$30.00

(This payment includes tuition for the first quarter, and one-half (\$10) of the annual fees.)

October 1 ..... 5.00

November 1 ..... 5.00

## Second Quarter Payments:

December 1 .....\$20.00

## Third Quarter Payments:

March 1 ..... 20.00

STUDENTS WHO ARE GIVEN OFFICIAL PERMISSION TO BOARD IN THE CITY, UNLESS EXEMPTED BY THE COLLEGE, MUST PAY AS FOLLOWS:

September 13, 1944 .....	\$40.00
(This payment includes tuition (\$25.00) for the first quarter, and three-fifths (\$15.00) of the annual fees.)	
October 1 .....	5.00
November 1 .....	5.00
Second Quarter Payments:	
December 1 .....	25.00
Third Quarter Payments:	
March 1 .....	25.00

### REFUND

NO REFUND of fees will be made to students who leave the College before the close of the quarter. Refund of Board and Room will not be made for a shorter period than twelve (12) days.

### REDUCTION

NO REDUCTION WILL BE MADE, NOR EXTENSION OF TIME GRANTED, in the payment of the first or entrance payment. THIS PAYMENT MUST BE MADE IN FULL AT THE TIME OF REGISTRATION.

### SPECIAL FEES

Late examination fee, per course .....	\$1.00
Deposit on key to dormitory (refundable upon return of key) .....	.50
Diploma Fee .....	3.50
Cap and Gown Rental Fee .....	2.00
Examination for advanced standing, per credit hour .....	2.50
Individual music instruction, per month .....	3.00
Penalty for dishonored check .....	1.00
Public School Art, per quarter .....	1.00
Laboratory courses, per quarter, each .....	3.00
Survey Science courses, per quarter, each .....	1.00

Additional expenses will include text books (about \$20.00) and physical education uniform—girls, \$2.00; boys, \$3.00; foods and clothing uniform. \$1.00.

In all cases where parents or guardians are responsible for the expenses of a student, these parents or guardians are advised to make payment directly to Bethune-Cookman College, instead of sending remittances



through the student. This will enable the parents or guardians to be sure at all times just how the student's account stands with the College. STATEMENTS OF ACCOUNTS WILL BE SENT ONLY ON REQUEST.

### TEXT BOOKS

The College Book Store carries a full line of text books used in Regular Session, sold at list prices. Students are advised on account of changes of texts not to purchase their books in advance. The Book Store also handles necessary stationery and other supplies. All text books will be sold strictly for cash.

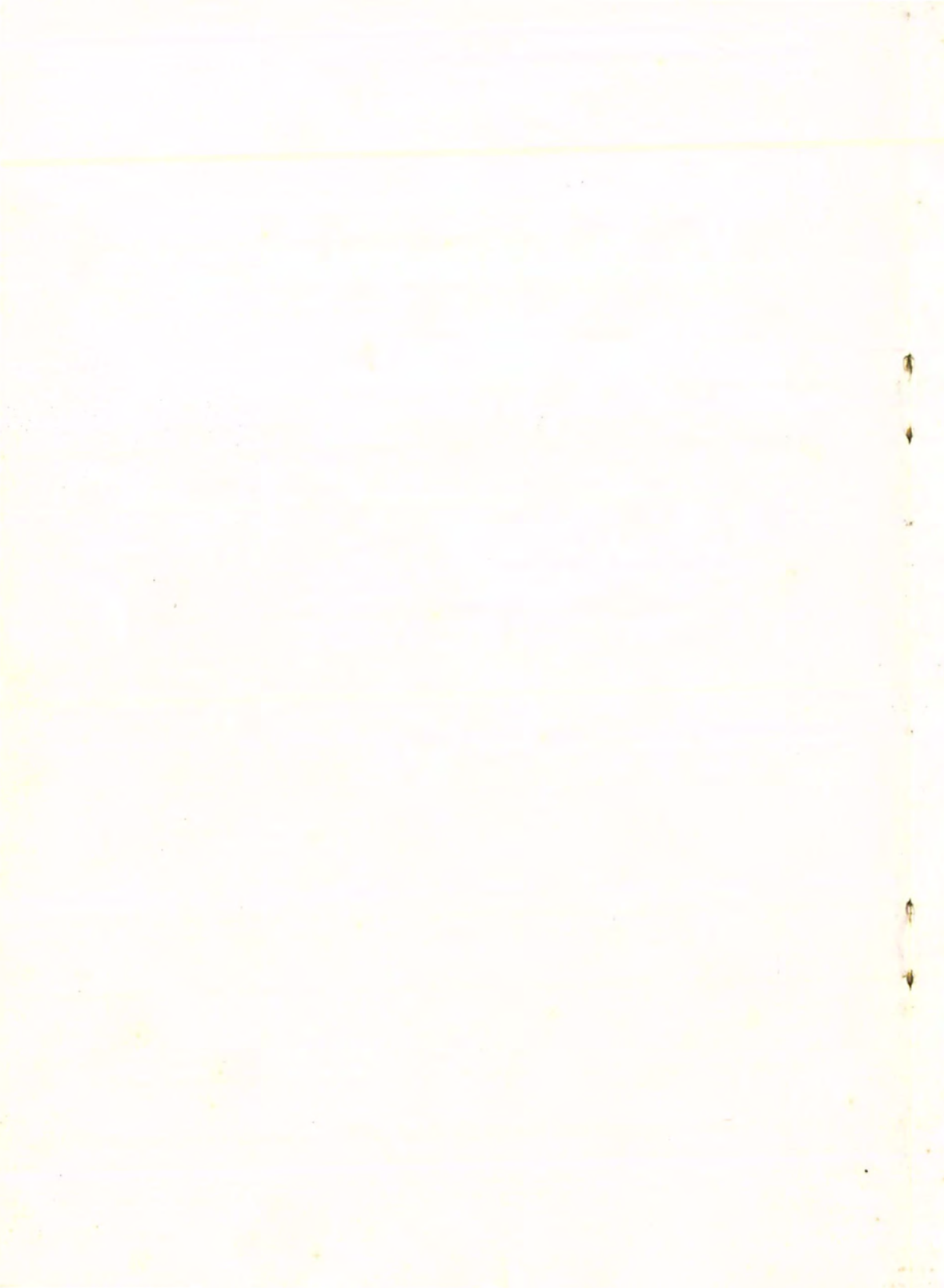
### TO PARENTS OF STUDENTS

1. Parents are promptly notified of their children's illness. Every care will be given the health and happiness of the students.
2. Parents are asked not to make too frequent requests for their children to leave the College. All requests for students to come home or go elsewhere should be made in writing to the President at least one week prior to the time the student desires to leave. Telegrams requesting children to come home should state reasons for such requests. Requests for leave from parents to children will not be considered.
3. Students who leave before the close of their first month in the College are charged for a full month's expenses. All bills are payable one month in advance. If a student allows his accounts to lag he will be dropped from class or requested to withdraw from the College. No diploma or certificate is granted any student until all bills with the College are settled.
4. In paying bills, parents are advised to send money directly to the Secretary-Treasurer rather than to their children to be paid to the Secretary. Money should be sent by registered letter, money order, or certified check. Personal checks have proved too troublesome to be handled.
5. Money orders and checks should be made payable to Bethune-Cookman College.

# The Curriculum



*"It is never a shame not to know,  
Only a shame not to learn"*





## THE CURRICULUM

**PURPOSE:** In order that Bethune-Cookman College might accomplish its objectives, the curricula which follow have been adopted. The philosophy of the College proposes a certain destination; the curriculum is the route suggested to faculty and students to reach this goal.

The Curriculum is basically concerned with life as it is today. It holds that education is life, experience, appreciation, knowledge, culture, and adjustment; it does not work upon a narrow concept of the educational processes. It holds that a fundamental purpose of the curriculum should be to develop an integrated personality. This personality which it envisages should appreciate the many fine things of life. This personality would see beauty in the home, in the landscape, in art, in literature, in music, in any task or assignment well done. Culture is thus appreciational, vocational and avocational. Not only is the curriculum to provide satisfactory vocational choices for those persons who need them at the time but it is also to arouse enthusiasm which leads to life interests.

The curriculum is not planned as a completion of a student's education. For some it may mean a completion of their formal education; for many it may serve simply as a foundation for more specialized studies upon a high grade level, but for both of these groups the curriculum is planned as a stimulus to greater endeavors.

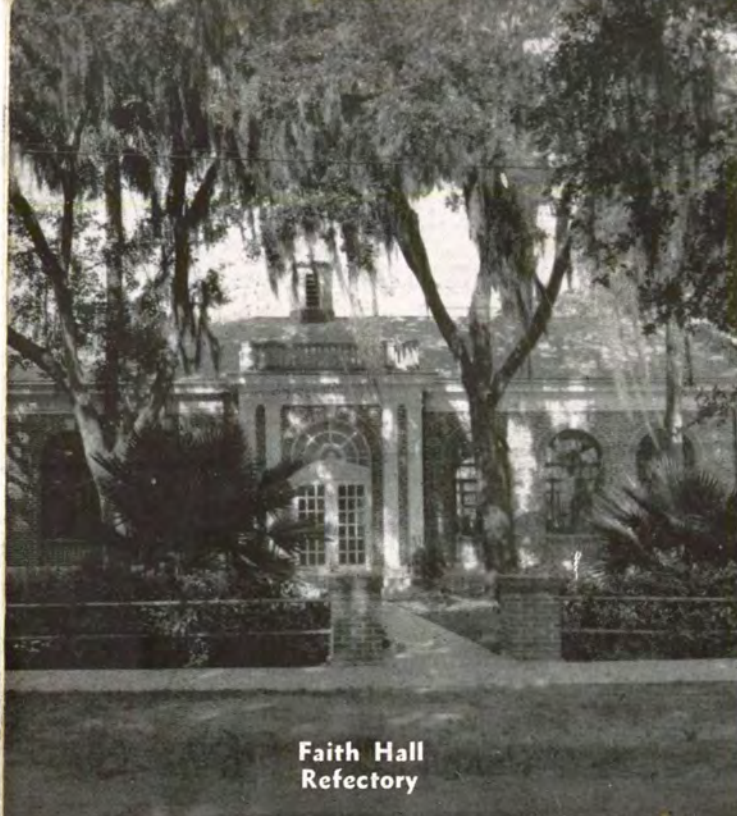
The curriculum is not an end in itself—it is a means to an end. Its prime service is to provide a reliable compass to direct the student into a more complete life.

**ORGANIZATION:** Bethune-Cookman College is basically a four-year institution, offering courses in Elementary and Secondary Education and Business Administration. However, work on the junior college level in the fields of Home Economics, General Education, and Vocational training, including commercial dietetics, the industrial art of laundering, and vocational trades, is offered.

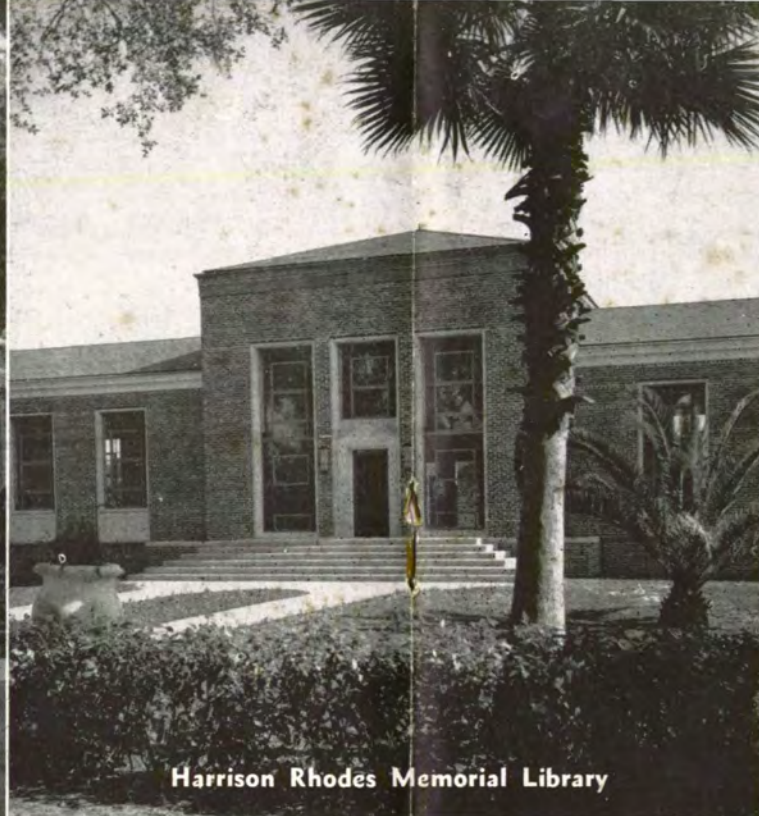
Students graduating from the four-year college will earn the Bachelor of Science degree in Elementary or Secondary Education. Those who complete the junior college course earn the junior college diploma or the title of Associate in Arts. Students may pursue the General Education program leading to the Associate in Arts title, following which they may continue work for the Bachelor of Science degree in Elementary Education or Secondary Education.

Those who complete the two-year course in Teacher Education may later continue their work leading to the four-year course and the Bachelor of Science degree in Elementary Education. Students entering the two-year course in Home Economics will prepare themselves for admission to a division or school of Home Economics, as well as for efficient homemakers, interior decorators, cooking for restaurants, diet kitchens, etc.

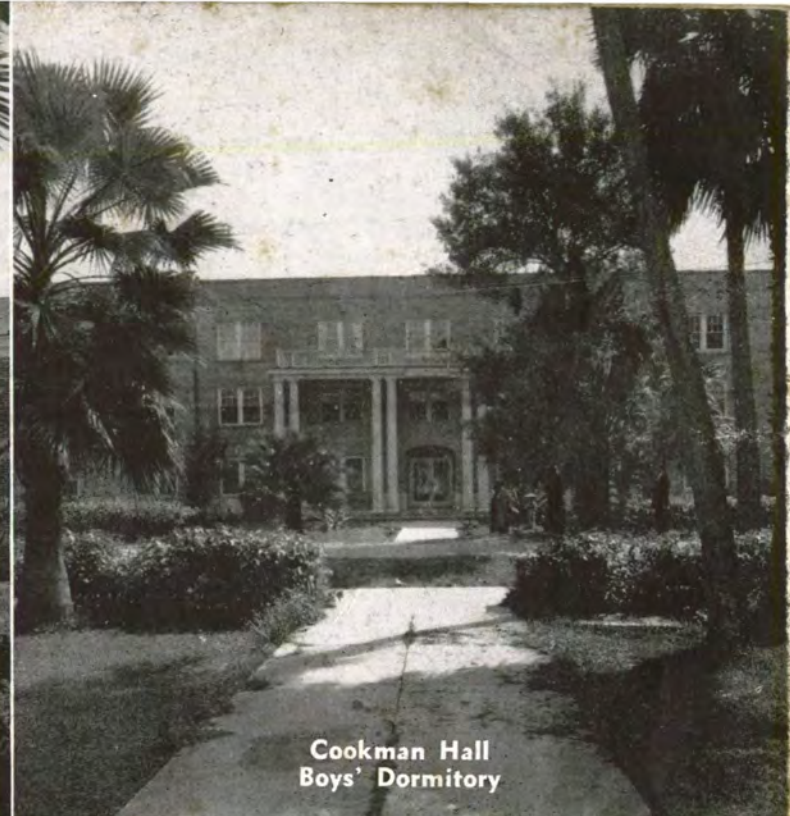




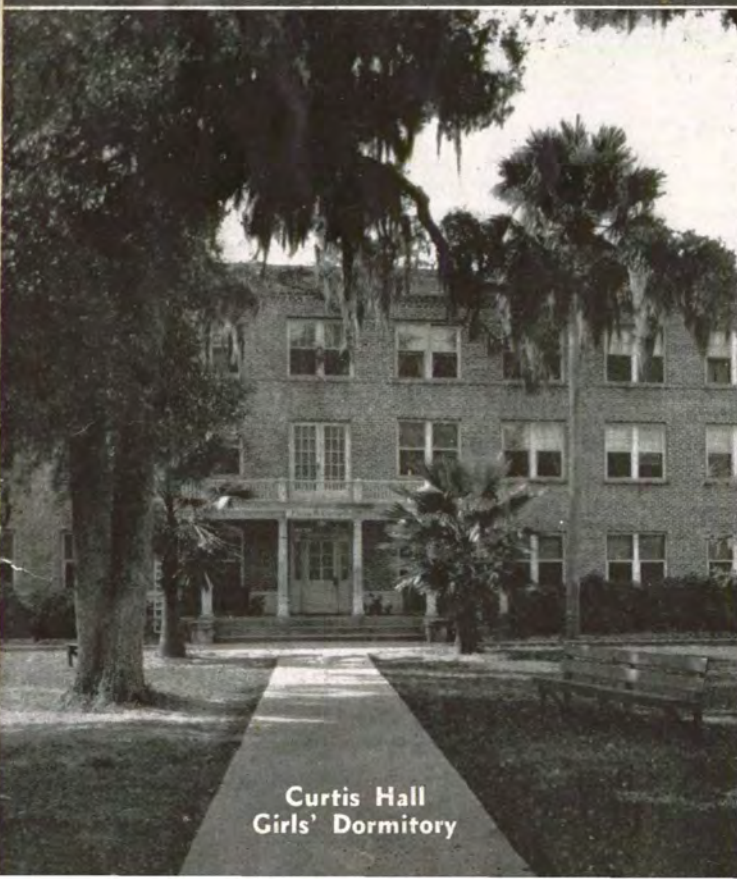
Faith Hall  
Refectory



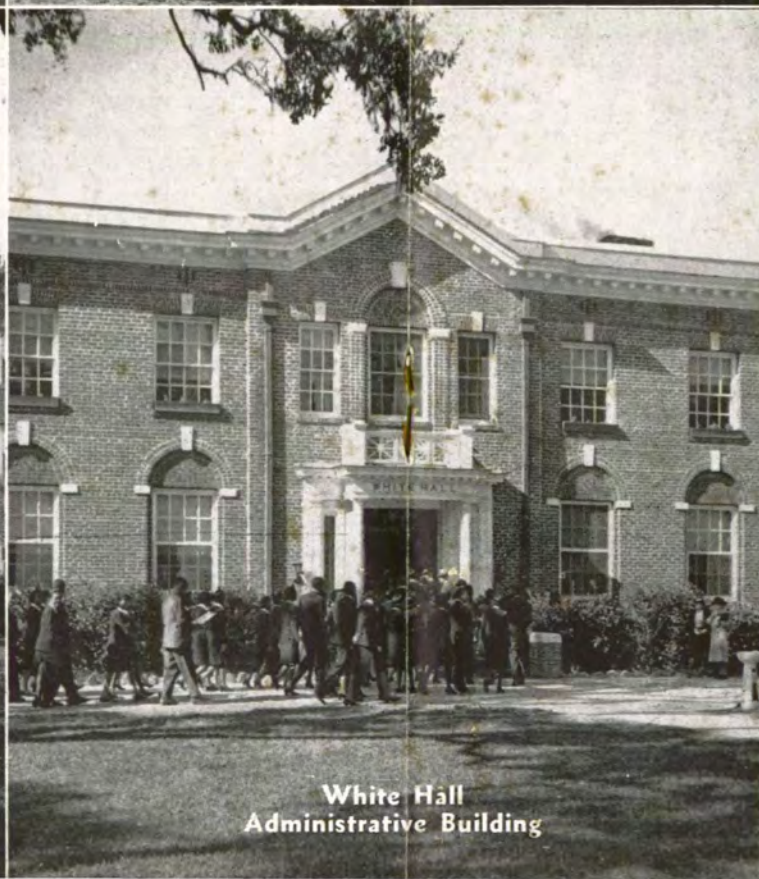
Harrison Rhodes Memorial Library



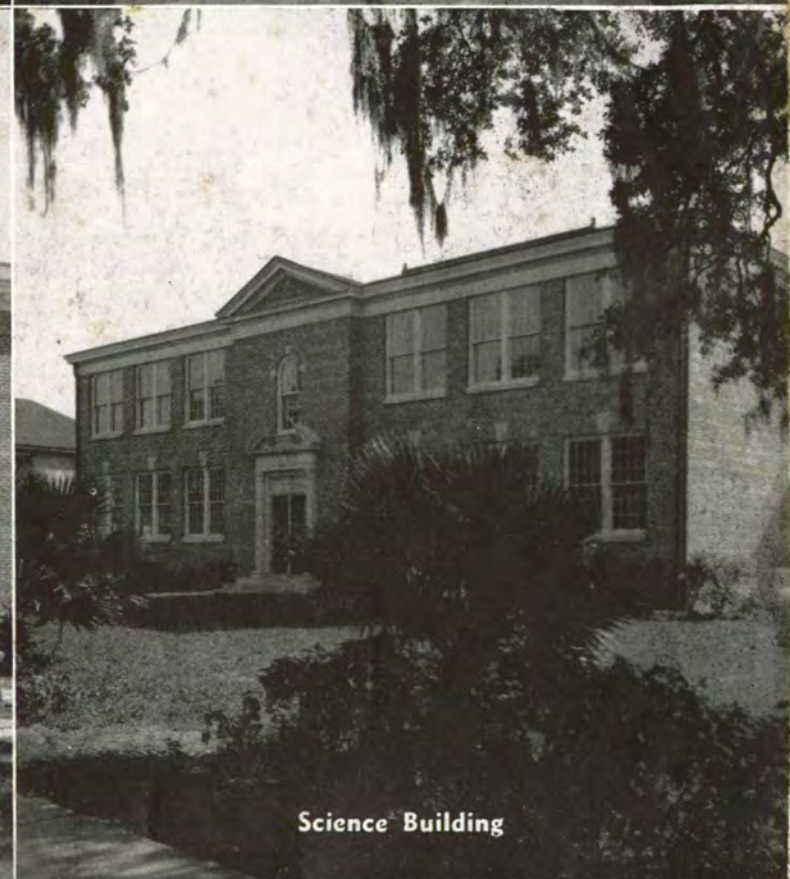
Cookman Hall  
Boys' Dormitory



Curtis Hall  
Girls' Dormitory



White Hall  
Administrative Building



Science Building



The Elementary program seeks to prepare students for teachers, principals and supervisors of elementary schools. The Secondary program is designed to prepare students for positions as teachers, principals in high schools—offering courses leading to majors in English, Social Science, Science, Mathematics, ~~Commercial Education~~ <sup>music,</sup> and Modern Languages, including French and Spanish. <sup>bus. admin.</sup>

Students enter the vocational courses for preparation preparatory to direct employment. The courses are designed for students who are not able to continue more than two years of study.



## VOCATIONAL TRAINING DEPARTMENT

The Vocational Training Department is designed to prepare students for employment upon completion of two years of intensive study. Special courses planned to enable students to secure immediate employment in war industries are a part of the Vocational program. Nine-months courses are offered in Secretarial Training, Commercial Dietetics, Mathematics and Chemistry. Three-months courses in the following trades are offered in the War Production Training Center:

Machine Shop, Auto Mechanics, Carpentry, Sheet Metal, Radio, Welding.

### TYPICAL TWO-YEAR CURRICULUM IN VOCATIONAL TRAINING

			FIRST YEAR					
<i>First Quarter</i>			<i>Second Quarter</i>			<i>Third Quarter</i>		
English .....	3		English .....	3		English .....	3	
Mathematics .....	3		Mathematics .....	3		Mathematics .....	3	
Science (Biology or Chemistry) .....	3		Science (Biology or Chemistry) .....	3		Science (Biology or Chemistry) .....	3	
Social Science .....	3		Social Science .....	3		Social Science .....	3	
Major .....	3		Major .....	3		Major .....	3	
Physical Education .....	1		Physical Education .....	1		Physical Education .....	1	
Bible .....	1		Bible .....	1		Bible .....	1	
	<hr/>			<hr/>			<hr/>	
	17			17			17	
			SECOND YEAR					
English .....	3		English .....	3		English .....	3	
Elective .....	3		Elective .....	3		Elective .....	3	
Major .....	9		Major .....	9		Major .....	9	
	<hr/>			<hr/>			<hr/>	
	15			15			15	

MAJORS—Machine Shop, Carpentry, Agriculture, Laundering, Auto Mechanics, Radio, Commercial Dietetics, Sheet Metal, Welding, Secretarial Training.

## TYPICAL CURRICULUM FOR HOME ECONOMICS

## FRESHMAN YEAR

*First Quarter*

English .....	3
Clothing .....	3
Foods .....	3
Biology .....	4
Orientation .....	1
Physical Education .....	1
Bible .....	1

16

*Second Quarter*

English .....	3
Clothing .....	3
Foods .....	3
Biology .....	4
Mathematics .....	3
Physical Education .....	1
Bible .....	1

18

*Third Quarter*

English .....	3
<del>Elementary Design</del> <i>Biology</i> .....	4
Foods .....	3
Health and Home Nursing .....	3
Consumer Economics .....	3
Physical Education .....	1
Bible .....	1

17

## SOPHOMORE YEAR

English .....	3
U. S. History .....	3
Chemistry .....	4
Foods .....	3
House Care and Renovation .....	3
Physical Education .....	1
Bible .....	1

18

English .....	3
U. S. History .....	3
Chemistry .....	4
Clothing .....	3
Educational Psychology .....	3
Physical Education .....	1
Bible .....	1

18

English .....	3
Contemporary Problems .....	3
Chemistry .....	4
Clothing .....	3
Adolescent Psychology .....	3
Physical Education .....	1
Bible .....	1

18

## TYPICAL TWO-YEAR CURRICULUM IN AGRICULTURE

### FIRST YEAR

#### *First Quarter*

English .....	3
Mathematics .....	3
Science .....	3
General Agriculture .....	3
Landscape Gardening .....	3
Physical Education .....	1

17

#### *Second Quarter*

English .....	3
Mathematics .....	3
Science .....	3
Poultry Husbandry .....	3
Horticulture .....	3
Physical Education .....	1

17

#### *Third Quarter*

English .....	3
Mathematics .....	3
Science .....	3
Animal Husbandry .....	3
Soils and Fertilizers .....	3
Physical Education .....	1

17

### SECOND YEAR

*See Sec. 1*

English .....	3
Agricultural Engineering .....	3
Animal Husbandry .....	3
Plant Physiology .....	3
Elective .....	3

15

*See Sec. 1*

English .....	3
Agricultural Chemistry .....	3
Poultry Husbandry .....	3
Rural Sociology .....	3
Elective .....	3

15

*See Sec. 1*

English .....	3
Fruit Culture .....	3
Dairy Husbandry .....	3
Bacteriology .....	3
Elective .....	3

15



## TYPICAL FOUR-YEAR CURRICULUM IN BUSINESS ADMINISTRATION

## FRESHMAN YEAR

*First Quarter*

English .....	3
Science .....	3
Mathematics .....	3
Social Science Survey .....	3
Bible .....	1
Physical Education .....	1
Orientation .....	3
<hr/>	
	17

*Second Quarter*

English .....	3
Science .....	3
Mathematics .....	3
Social Science Survey .....	3
Bible .....	1
Physical Education .....	1
Principles of Business .....	3
<hr/>	
	17

*Third Quarter*

English .....	3
Science .....	3
Mathematics .....	3
Social Science Survey .....	3
Bible .....	1
Physical Education .....	1
Principles of Business .....	3
<hr/>	
	17

## SOPHOMORE YEAR

U. S. History .....	3
Hygiene (Personal) .....	3
Typing and Shorthand .....	3
Accounting .....	3
Business Mathematics (Economics) .....	3
Bible .....	1
Physical Education .....	1
<hr/>	
	17

U. S. History .....	3
Educational Psychology .....	3
Economics .....	3
Typing and Shorthand .....	3
Accounting .....	3
Bible .....	1
Physical Education .....	1
<hr/>	
	17

American Government .....	3
Adolescent Psychology .....	3
<del>Economics</del> <i>Statistics</i> <i>Math</i> .....	3
Typing and Shorthand .....	3
Accounting .....	3
Bible .....	1
Physical Education .....	1
<hr/>	
	17

# TYPICAL FOUR-YEAR CURRICULUM IN BUSINESS ADMINISTRATION (Continued)

## JUNIOR YEAR

### First Quarter

Principles of Education .....	3
Typing and Shorthand .....	3
Accounting .....	3
Business Organization .....	3
<del>Money and Banking Insurance</del> .....	3
	15

### Second Quarter

History & Philosophy of Education .....	3
Typing and Shorthand .....	3
Accounting .....	3
Business Organization .....	3
Business Communication .....	3
	15

### Third Quarter

History & Philosophy of Education .....	3
Advanced Typing and Shorthand .....	3
Accounting .....	3
Public Speaking .....	3
Business Communication .....	3
	15

## SENIOR YEAR

Observation & Practice Teaching .....	3
Methods .....	3
Tests and Measurements .....	3
Business Law .....	3
Elective .....	3
	15

Observation & Practice Teaching .....	3
Filing and Office Practice .....	2
Business Law .....	3
Elective .....	7
	15

Observation & Practice Teaching .....	3
Filing and Office Practice .....	2
Negro in Contemporary Life .....	3
Elective .....	7
	15

## TYPICAL CURRICULUM FOR TWO-YEAR ELEMENTARY EDUCATION PROGRAM

## FRESHMAN YEAR

## First Quarter

English .....	3
Mathematics .....	3
Social Science .....	3
General Science .....	3
<del>Music</del> .....	<del>3</del>
Physical Education .....	1
Bible .....	1
<u>Prin. of Ed.</u> .....	<u>3</u>
	17

## Second Quarter

English .....	3
Mathematics .....	3
Social Science .....	3
General Science .....	3
Music .....	3
Physical Education .....	1
Bible .....	1
	17

## Third Quarter

English .....	3
Mathematics .....	3
Social Science .....	3
General Science .....	3
<del>Introduction to Education</del> .....	<del>3</del>
Physical Education .....	1
Bible .....	1
<u>music</u> .....	<u>1</u>
	17

## SOPHOMORE YEAR

Reading Methods .....	3
Curriculum & <del>General</del> Methods .....	<del>3</del> 4.5
U. S. History .....	3
Geography .....	3
Physical Education .....	1
Bible .....	1
<u>personal hygiene</u> .....	<u>1</u>
	17.5

Educational Psychology .....	3
Curriculum & General Methods .....	<del>3</del> 6.5
U. S. History .....	3
Art .....	3
Physical Education .....	1
Bible .....	1
<u>childrens literature</u> .....	<u>3</u>
	18.5

Practice Teaching .....	<del>3</del> 6.5
Government .....	3
Children's Literature .....	3
Art .....	3
Physical Education .....	1
Bible .....	1
<u>Cur. &amp; Gen. methods</u> .....	<u>1</u>
	18.5

substitution to look through sample table music  
in place of music, personal hygiene, U. S. History, Govt, P.E., Health, etc. etc. and



## TYPICAL CURRICULUM FOR GENERAL EDUCATION

### FRESHMAN YEAR

#### *First Quarter*

Science .....	3
English .....	3
Social Science Survey .....	3
Mathematics .....	3
Bible .....	1
Physical Education .....	1
Orientation .....	3
<hr/>	
	17

#### *Second Quarter*

Science .....	3
English .....	3
Social Science Survey .....	3
Mathematics .....	3
Bible .....	1
Physical Education .....	1
Elective .....	3
<hr/>	
	17

#### *Third Quarter*

Science .....	3
English .....	3
Social Science Survey .....	3
Mathematics .....	3
Bible .....	1
Physical Education .....	1
Elective .....	3
<hr/>	
	17

### SOPHOMORE YEAR

U. S. History .....	3
Hygiene (Personal) .....	3
Human Geography .....	3
Bible .....	1
Physical Education .....	1
Elective .....	4
<hr/>	
	15

U. S. History .....	3
Educational Psychology .....	3
Hygiene (Community) .....	3
Geography, N. A. ....	3
Bible .....	1
Physical Education .....	1
Elective .....	3
<hr/>	
	17

American Government .....	3
Adolescent Psychology .....	3
Public Speaking .....	3
Conservation .....	3
Bible .....	1
Physical Education .....	1
Elective .....	3
<hr/>	
	17

## FRESHMAN YEAR

### Second Quarter

### Third Quarter

First Quarter		Second Quarter		Third Quarter	
Sci. 100	Science	3	Sci. 100	Science	3
Eng. 101	English	3	Eng. 101	English	3
S.S. 100	Social Science Survey	3	S.S. 100	Social Science Survey	3
Math. 100	Mathematics	3	Math. 100	Mathematics	3
R.E. 101	Bible	1	R.E. 101	Bible	1
P.E. 101	Physical Education	1	P.E. 101	Physical Education	1
Ed. 100	Orientation	3	Ed. 100	Elective	3
		17			17

## SOPHOMORE YEAR

200.241 U. S. History	3	242 U. S. History	3	221 American Government	3
P.E. 211 Hygiene (Personal)	3	243 Educational Psychology	3	223 Child Psychology	3
200.231 Human Geography	3	200.216 Hygiene (Community)	3	200.211 Public Speaking	3
R.E. 201 Bible	1	100.271 North American Geography	3	300.331 Conservation	3
P.E. 201 Physical Education	1	1 202 Bible	1	1 202 Bible	1
Elective	4	202 Physical Education	1	203 Physical Education	1
		<del>Elective</del>	3	<del>Children's Literature</del>	3
		Children's Lit.	3	Elective	3
15			17		17

# TYPICAL FOUR-YEAR ELEMENTARY EDUCATION CURRICULUM (Continued)

## JUNIOR YEAR

### First Quarter

Ed. 205	Principles of Education .....	3
	Mental Hygiene .....	3
	English Literature .....	3
	Family .....	3
	Health and Nutrition .....	3
		15

### Second Quarter

305	History & Philosophy of Education .....	3
	American Literature .....	3
	Consumer Economics .....	3
	Music .....	3
	Art .....	3
		15

### Third Quarter

305	History & Philosophy of Education .....	3
403	Reading Methods .....	3
	Elective .....	3
	Music .....	3
	Art .....	3
		15

## SENIOR YEAR

Ed. 400	Practice Teaching .....	3
Ed. 402	Curriculum & Elementary Methods .....	4
Ed. 404	Administration and Supervision .....	3
Ed. 405	Tests and Measurements .....	3
	Elective .....	3
		15

	Practice Teaching .....	3
	Curriculum & Elementary Methods .....	4
424	Administration and Supervision .....	3
	Home Economics or Shop .....	3
	Elective .....	3
		15

	Practice Teaching .....	3
	Curriculum & Elementary Methods .....	4
	Negro in Contemporary Life .....	3
	Home Economics or Shop .....	3
	Elective .....	3
		15



## TYPICAL FOUR-YEAR SECONDARY EDUCATION CURRICULUM

## FRESHMAN YEAR

*First Quarter*

Science .....	3
English .....	3
Social Science Survey .....	3
Mathematics .....	3
Bible .....	1
Physical Education .....	1
Orientation .....	3

17

*Third Quarter*

Science .....	3
English .....	3
Social Science Survey .....	3
Mathematics .....	3
Bible .....	1
Physical Education .....	1
Elective .....	3

17

*Second Quarter*

Science .....	3
English .....	3
Social Science Survey .....	3
Mathematics .....	3
Bible .....	1
Physical Education .....	1
Elective .....	3

17

## SOPHOMORE YEAR

U. S. History .....	3
Hygiene (Personal) .....	3
Human Geography .....	3
Bible .....	1
Physical Education .....	1
Elective .....	4

15

U. S. History .....	3
Educational Psychology .....	3
Hygiene (Community) .....	3
Geography, N. A. ....	3
Bible .....	1
Physical Education .....	1
Elective .....	3

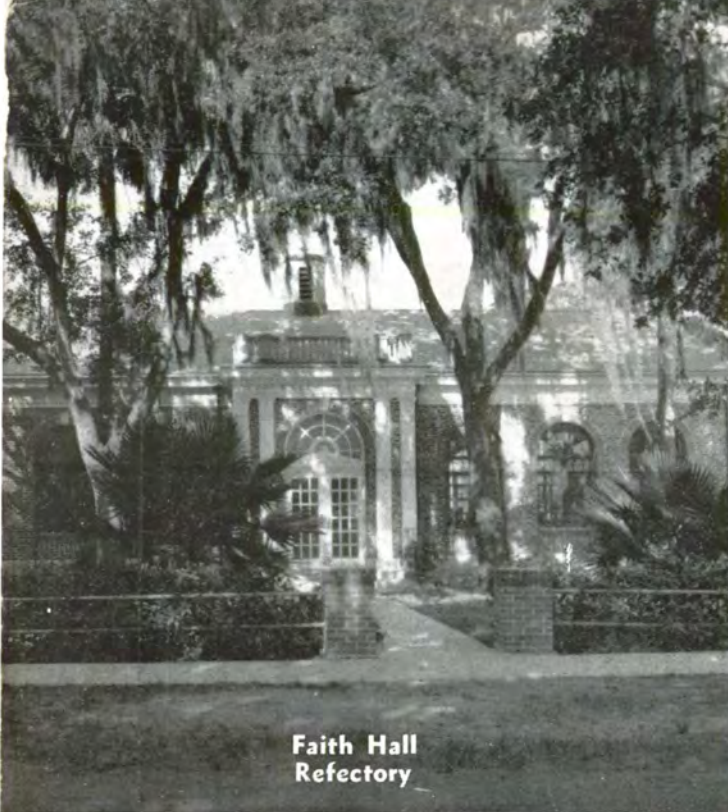
17

American Government .....	3
Adolescent Psychology .....	3
Public Speaking .....	3
Conservation .....	3
Bible .....	1
Physical Education .....	1
Elective .....	3

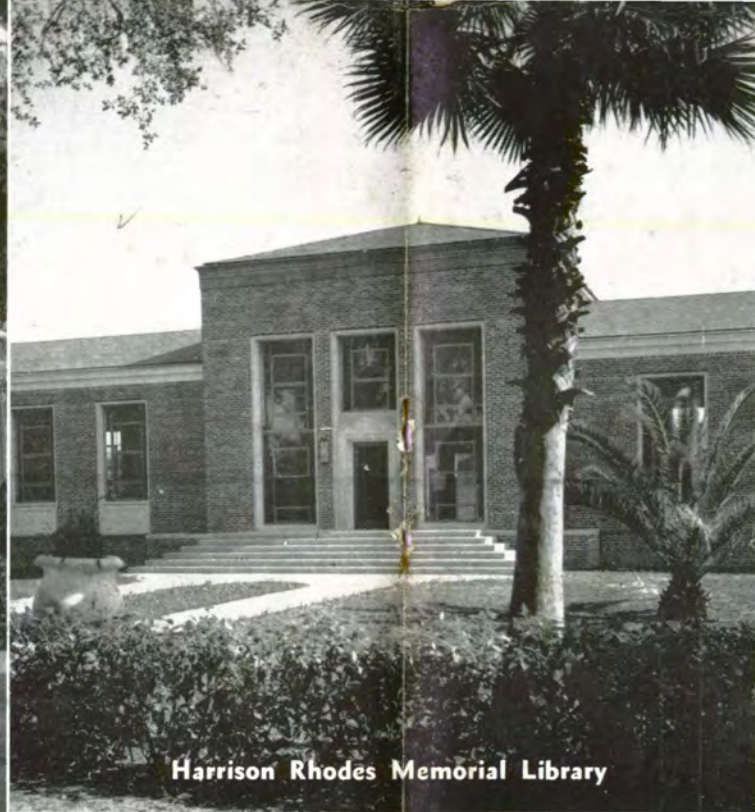
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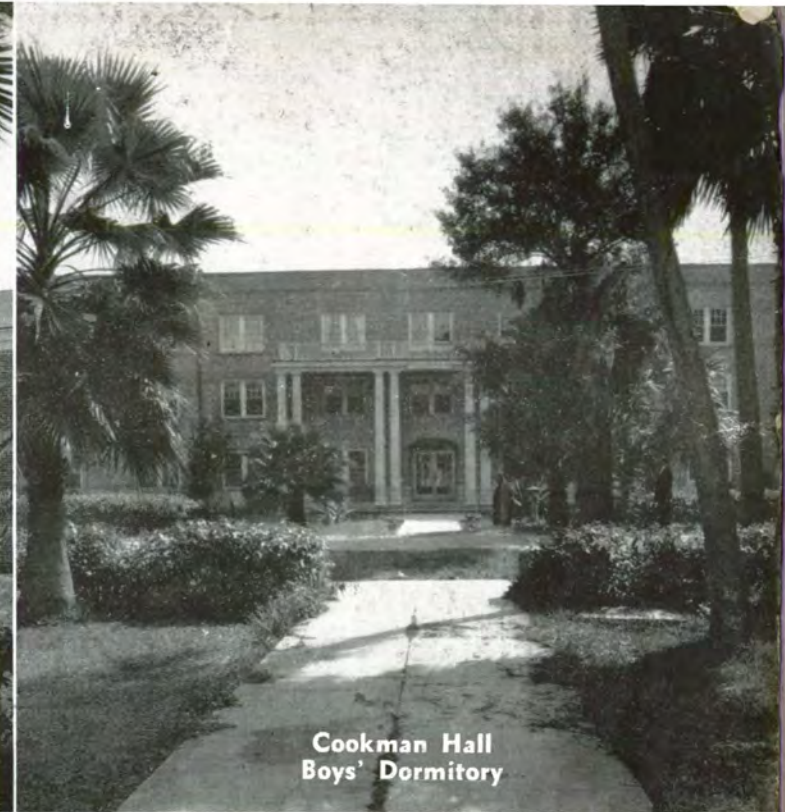




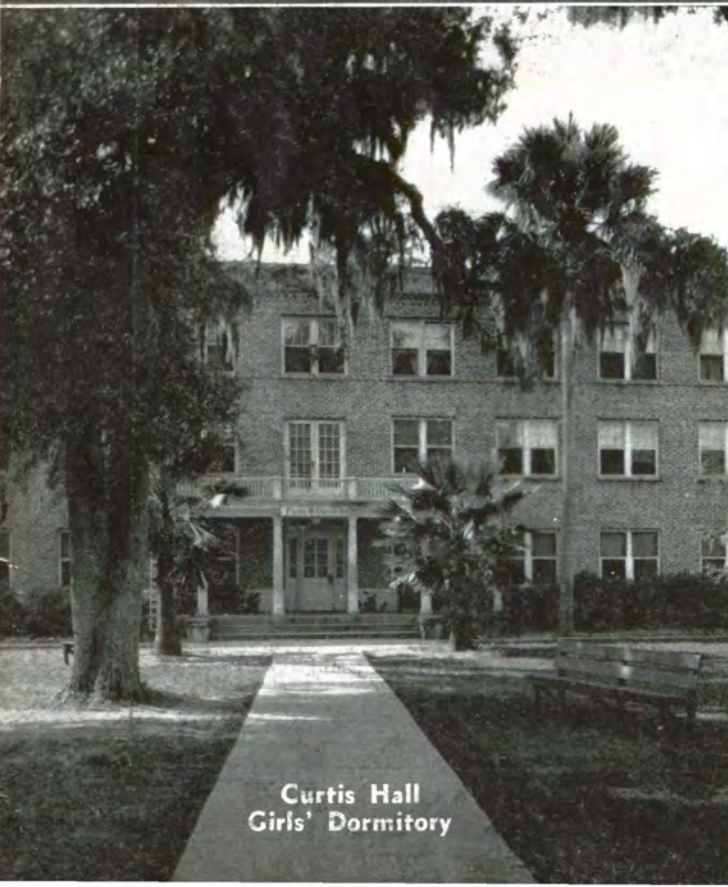
Faith Hall  
Refectory



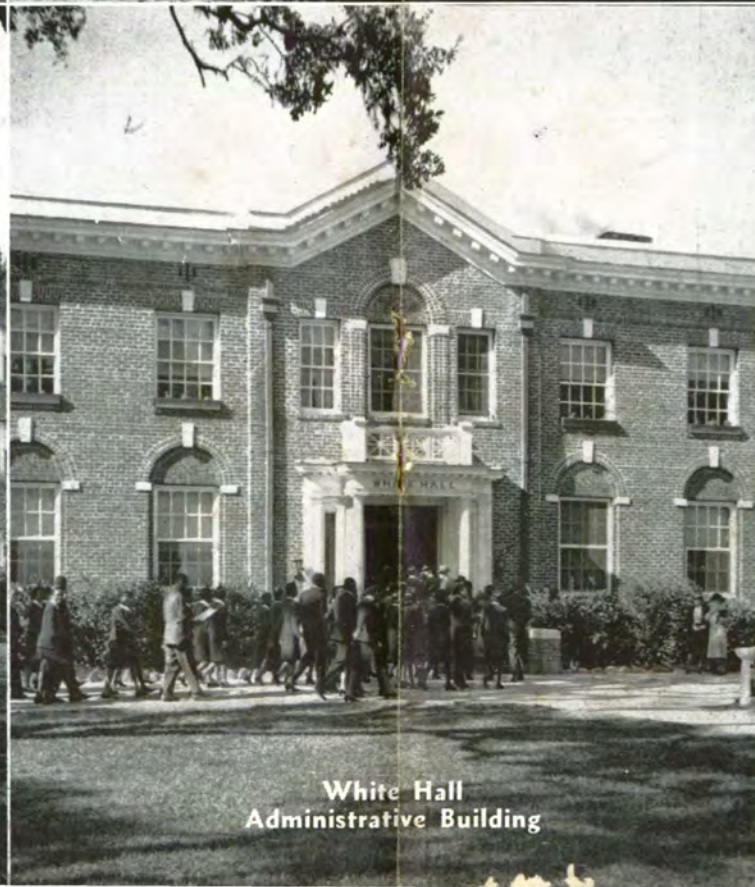
Harrison Rhodes Memorial Library



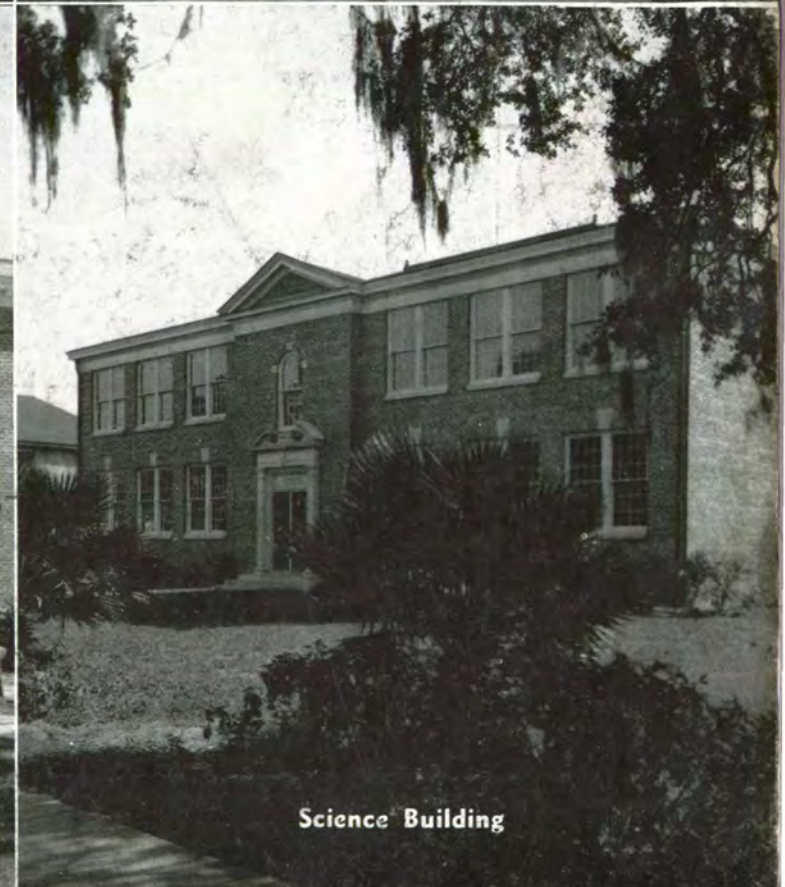
Cookman Hall  
Boys' Dormitory



Curtis Hall  
Girls' Dormitory



White Hall  
Administrative Building



Science Building





VOCATIONAL TRAINING

## TYPICAL FOUR-YEAR SECONDARY EDUCATION CURRICULUM (Continued)

## JUNIOR YEAR

*First Quarter*

Principles of Education .....	3
Mental Hygiene .....	3
Electives .....	9
<del>Adm. &amp; Supr.</del>	—
	15

*Second Quarter*

History & Philosophy of Education ..	3
Electives .....	12
<del>Adm. &amp; Supr.</del>	—
	15

*Third Quarter*

History & Philosophy of Education ..	3
<del>Administration and Supervision</del>	3
Electives <del>Adm. &amp; Supr.</del>	9
	—
	15

## SENIOR YEAR

Observation & Practice Teaching ....	3
Methods .....	3
Tests and Measurements .....	3
Electives .....	6
	—
	15

Observation & Practice Teaching ....	3
Electives .....	12
	—
	15

Observation & Practice Teaching ....	3
Negro in Contemporary Life .....	3
Electives .....	9
	—
	15

## THE SUMMER SESSION

The Summer Session of Bethune-Cookman College at Daytona Beach is planned to meet the needs of those who wish to use the Summer Session for study and health-building recreation. The session is so arranged as to provide not only the highest type of instruction in the professional fields as well as in the field of general culture, but also to make it possible for the student to carry on a program of recreation under unique climatic and scenic advantages.

The courses of the Summer Session are specially adapted to the following groups:

1. Teachers who wish to secure help in becoming better prepared to do the job they are doing now.
2. Teachers who wish to renew or extend their certificates.
3. College and other students who wish to remove conditions or other deficiencies.
4. Those who are interested in accelerating their regular program.
5. Those interested in study primarily for the sake of general culture.

(See College Calendar for date of opening of Summer Session.)

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## DEPARTMENT OF TEACHER TRAINING

The Department of Teacher Training aims to provide professional training for those who are preparing for teaching positions in elementary and secondary schools.

### COURSES OF INSTRUCTION

ED. 100—Orientation. This course aims to assist students in their understanding of the aims of a college education in general and to give specific knowledge and understanding of the Bethune-Cookman College aims; to help students find and solve their personal and social problems in terms of college life and activities; to help students gain an appreciation of the broader aspects of cultural living; and to acquaint them with vocations open to them in an effort to assist them in making wise vocational choices. Required for Freshmen. (One quarter—3 hours credit.)

ED. 202—Educational Psychology. Stress is placed on the application of psychology to school problems and remedial methods of instruction. Psychological laws of learning are applied to the physical, mental, moral and social development of the self. (One quarter course—3 hours credit.)

ED. 203—Child Psychology. A course dealing with the growth of the



child from the points of his physical, mental, moral and social nature. (One quarter course—3 hours credit.)

ED. 204—Adolescent Psychology. This course studies the problems of behavior and adjustment of the adolescent. (One quarter course—3 hours credit.)

ED. 205—Principles of Education. A critical examination of the aims and ideals of current educational theory and practice, in order to coordinate and reconcile contradictions, points of view, and to determine the fundamental principles of a sound and effective school system. (One quarter course—3 hours credit.)

ED. 206—Elementary Curriculum. A course in which the construction and continuity of activity units, utilizing the project, will be studied. (One quarter course—3 hours credit.)

ED. 221—Public School Art. An introduction to the field of art. The work of this course is given with the view of teaching prospective elementary teachers how to present art to children. (One quarter course—3 hours credit.)

ED. 222—Public School Art. (A continuation of the above course in Art.)

ED. 211—Public School Music. Materials and methods for music in elementary grades. Study of the child voice, rote songs, the toy symphony, art and rhythm songs, sight singing from rote to note, appreciation. (One quarter course—3 hours credit.)

ED. 212—Public School Music. (A continuation of the above course in Music.)

ED. 302, 303—History and Philosophy of Education. This course is a survey of the whole evolution of education in philosophy, organization and procedure. It deals with the formal concepts of education, relates these to the various educational theories that have been advanced and seeks their grounding in the various philosophical theories that form the background of human thinking and living. (Two quarter course—6 hours credit.)

ED. 304—Child Study. Emphasis is placed on recent and outstanding research concerning the mental, social and emotional development of children and on the practical implications of the child development approach. An application is made of the principles of child and adolescent psychology to the organization of the curriculum. (One quarter course—3 hours credit.)

ED. 305—Rural School Problems. A study of the problems of rural education in America with reference to administrative, supervisory and

teaching practices. Emphasis will be placed upon rural education in the State of Florida. (One quarter course—3 hours credit.)

ED. 306—Mental Hygiene. This course deals with the causes, descriptions and treatments of the mental conflicts which arise in an attempt to adjust to an environment. (One quarter course—3 hours credit.)

ED. 307—M. & M. Social Studies. The selection, organization, and best methods of presenting social studies; the development of standards of evaluation. (One quarter—3 hours credit.)

ED. 308—M. & M. Health Education—A functional course in health activities for elementary teachers growing out of the needs of children. Training is given in the selection and presentation of health materials. (One quarter—3 hours credit.)

ED. 309—M. & M. Physical Education. A study of the spontaneous play activity of children as it relates to normal growth and development. Attention will be given to the selection of play materials which contribute to the child's physical, mental and social growth and to the methods of presenting these materials. (One quarter—3 hours credit.)

ED. 310—M. & M. Science. A course planned: (1) to help teachers understand scientific concepts growing out of experiences of every day living; (2) to develop a scientific attitude on the part of the teacher; and (3) to aid in conclusions in regard to materials, content and methods of approach in the presentation of science to children. (One quarter—3 hours credit.)

ED. 311—M. & M. Arithmetic. A course in the objectives, organization and techniques of teaching arithmetic in the elementary school. Attention is given to the materials selected for use and the manner or method of its presentation. All being based on the needs and interests of the children to be served. (One quarter—3 hours credit.)

ED. 400—Observation & Practice Teaching. Opportunity for practice teaching under the guidance of the instructor. Students have an opportunity to participate in the all-day program of children, and may work at planning, organizing, and conducting the program for particular age or learning levels, or in cooperation with the work of the entire school. (Three quarter course for elementary education majors—9 hours credit.)

ED. 400S—Observation & Practice Teaching. Teaching in groups and classes, organization of units of instruction, teaching problems and problems of class management. The student is given actual practice in teaching in the field of his specialization. (Three quarter course for secondary majors—9 hours credit.)



411  
ED. 401—Secondary Methods. A study of the teaching procedures used in directing learning at the secondary level. (One quarter course—3 hours credit.)

401-2-3  
ED. 402—Curriculum and Elementary Methods—Children's activities and needs are studied as the basis for the construction of the curriculum, including criteria for selection of experience and teaching materials and methods in science, health education, social studies, physical education and arithmetic. (Three quarter course—9 hours credit.)

412  
ED. 403—Reading Methods. The development of sound and practical criteria for the selection and organization of learning experiences through reading. This course deals with the materials and methods best adapted to instruction in elementary reading and English. (One quarter course—3 hours credit.)

ED. 404—Administration & Supervision. In this course the facts and principles of school administration and supervision of the various levels will be studied. The student will receive training in new methods of organization and in the ability to select and use proper equipment. (Two quarter course—6 hours credit.)

ED. 414—Administration & Supervision. A course considering the responsibility of principals, supervisors and teachers as agents of the State. Techniques and processes through which this responsibility is expressed include curriculum practice, guidance, schedule making, record keeping, etc. (Two quarter course—6 hours credit.)

ED. 405—Tests and Measurements. The purpose of this course is to acquaint the student with the general field of tests and measurements and to develop a scientific interest and attitude toward the idea of testing. The selection and use of the various tests as a means of improving instruction will be studied and compared. Illustrative tests for both elementary and secondary schools will be given and scored in the class. (One quarter course—3 hours credit.)

ED. 406—Children's Literature. An interpretative and critical study of literature suitable for children; examination and appraisal of practices and materials in the language experiences of children. Special attention is given to the art of story telling. Emphasis is placed on literature from practical everyday life experiences. (One quarter course—3 hours credit.)



## ENGLISH

ENGLISH 101, 102, 103—Reading, Writing, Speaking. A year course required of all Freshmen. The course is designed to improve reading habits and tastes of students; to develop in students a greater facility for communication of ideas in both oral and written forms; to give them a general introduction to formal and informal speech; to increase their enjoyment and comprehension of good literature. The course is conducted in the English laboratory and proper individual guidance is given by instructors. (Credit, 9 quarter hours.)

ENGLISH <sup>3</sup>201, <sup>3</sup>202, <sup>3</sup>203—Survey of English Literature. The purpose of this course is to introduce students to the literary monuments of England, to guide and direct their reading, and to give them a general acquaintance with periods, authors and literature for their own use and enjoyment. A year course. Required of all majors. (Credit, 9 quarter hours.)

ENGLISH <sup>213</sup>~~211~~—Public Speaking. A study of the principles in the preparation and delivery of speech material. The aim is to train students to express their thoughts to an audience in a natural and effective way. (One quarter. Credit, 3 quarter hours.)

ENGLISH <sup>341</sup>~~213~~—Journalism. A course designed to give students experience in the preparation and publication of school papers. (One quarter course—3 hours credit.)

ENGLISH <sup>331-332</sup>~~301, 302~~—American Literature. A survey course designed to introduce students to the political, social and literary periods of America from the pre-colonial days through the twentieth century. (Autumn and Winter quarters. Credit—6 quarter hours.)

ENGLISH <sup>322</sup>~~303~~—The Negro in American Literature. Introduction to the study of the role of the Negro in the development of American literature and culture. Prerequisite English 301, 302. (One quarter. Credit, 3 quarter hours.)

ENGLISH <sup>2-3</sup>~~311~~—Advanced Composition. Course designed for those students who desire additional practice in writing, emphasizing a review of fundamentals. (One quarter. Credit, 3 quarter hours.)

ENGLISH <sup>401-2</sup>~~313~~—Materials and Methods of Teaching English in Secondary Schools. A thorough study of the organization, materials and methods of presentation of English. Required of all majors. (Spring quarter. Credit, 3 quarter hours.)

ENGLISH 321—English Drama. A study of the best English plays exclusive of those of Shakespeare. Required of all majors. (One quarter. Credit, 3 quarter hours.)

ENGLISH 323—Shakespeare. A study of the important plays by Shakespeare with references to the temper of the age and the historical background. Prerequisite English 321. (One quarter. Credit, 3 quarter hours.)

ENGLISH ~~401~~<sup>421</sup>—Victorian Prose and Poetry. A survey of the important prose and poetry writers of the period with special emphasis on Carlyle, Ruskin, Stevenson, Pater, Tennyson and Browning. (One quarter. Credit, 3 quarter hours.)

ENGLISH 403—Creative Writing. Designed for those students who are interested in writing as a profession or a hobby. Emphasis on development of style. Frequent conference periods with instructor on individual problems. Students may enter course only by consent of instructor. (One quarter. Credit, 3 quarter hours.)

ENGLISH ~~411~~<sup>412</sup>—Contemporary Literature. A study of world literature from 1920 to the present. (One quarter. Credit, 3 quarter hours.)

### MODERN LANGUAGES

M. L. 101, 102, 103—Elementary French. This course is devoted to a thorough drill in pronunciation based on phonetics. Reading and conversation will constitute the major emphasis of the course. The essentials of grammar and simple composition will be studied. Frequent dictations for oral practices. (A year course. Credit, 9 quarter hours.)

M. L. 201, 202, 203—Intermediate French. A review of grammar and pronunciation. Introduction to moderately difficult prose and poetry, practice in pronunciation and oral and written composition. (A year course. Required of all majors. Credit, 9 quarter hours.)

M. L. 211, 212, 213—Survey of French Literature. A course embracing a thorough study of the history of French literature, important writers of various periods, movements and trends. Conducted in French. (A year course. Required of all majors. Credit, 9 quarter hours.)

M. L. 301, 302, 303—French Civilization. A survey of French culture with special emphasis on the development of French history, art, thought and literature. Conducted in French. (A year course. Credit, 9 quarter hours.)

M. L. ~~311~~<sup>31</sup>—French Phonetics. Thorough study of the sounds, intonation, rhythm of French language. Training in reading aloud, reciting and conversations. Linguaphone method. (One quarter. Credit, 3 quarter hours.)

M. L. ~~312~~<sup>412</sup>—Advanced Composition. Review of composition, reading



and conversation. Practice in free translation from English into French and French into English. (One quarter. Credit, 3 quarter hours.)

421-2 M. L. ~~313~~—Materials and Methods of Teaching Languages. A thorough study of the organization, materials and methods of presentation of languages in secondary schools. (Required of all majors. Credit, 3 quarter hours.)

M. L. 401, 402, 403—French Literature of the 17th, 18th and 19th Centuries. Careful and thorough study of masterpieces of each century, including Moliere, Corneille, Racine, Rousseau, Voltaire, Zola, Flaubert, Hugo, Dumas and Lamartine. (A year course. Credit, 9 quarter hours.)

M. L. 411, 412, 413—Seminar French. Discussions. Preparation and presentation of papers by students and members of faculty. (Required of all majors. No credit. Meets once per week.)

M. L. 121, 122<sup>2</sup>—Elementary Spanish. A course devoted to a thorough drill in pronunciation, reading and conversation. The essentials of grammar and simple composition will be studied. Frequent dictation and oral practice will be given. (A year course. Credit, 9 quarter hours.)

M. L. 221, 222<sup>2</sup>—Intermediate Spanish. A review of grammar and pronunciation. Introduction to prose and poetry, practice in oral and written composition. A year course. Prerequisite, two years of high school Spanish or M. L. 101, 102, 103. (Credit, 9 quarter hours.)

M. L. 321, 322, 323—Introduction to Latin American Literature. A survey course of the important prose and poetry writers of the Latin American countries. Lectures on the history of the literature, movements and trends. (A year course. Credit, 9 quarter hours.)

## SOCIAL SCIENCES

101-01 Soc. Sci. 100—Social Science Survey. A course designed to introduce the student to the subject of anthropology, economics, government, psychology, and sociology as parts in the integrated pattern of human culture. (Three quarters—9 hours credit.)

2 Soc. Sci. 142—Modern European History (1500-1815)—Designed for those desiring a general knowledge of the field. Emphasis is placed upon the Protestant reformation, the commercial and dynastic rivalries, and the revolutionary era in France. (One quarter—3 hours credit.)

3 Soc. Sci. 143—Modern European History since 1815. The significant movements in European history from the Congress of Vienna to the present time are studied. (One quarter—3 hours credit.)



1 Soc. Sci. 201—Introductory Sociology. This is an introductory course designed to acquaint the student with the origin, development, structure, and function of society and its institutions. (One quarter—3 hours credit.)

16 Soc. Sci. 202—Social Pathology. This course is a survey of such problems as the growth of population, emigration, race, poverty, unemployment, disasters, physical and mental ills and problems of old age as they affect social disorganization. (One quarter—3 hours credit.)

9 Soc. Sci. 221—Introduction to American Government. The legislative, judicial and executive branches of the national government. The relation of the national government to the state governments is emphasized. (This course is required before any other course in Government may be taken.) (One quarter—3 hours credit.)

1 Soc. Sci. 231—Geography of North America. The following geographic factors of North America will be studied: how the people of the continent are influenced by their environment in living where they do, in the activities followed, and in the evolution of distinctive human characteristics. (One quarter—3 hours credit.)

3 Soc. Sci. 232—Principles of Human Geography. Man's adaption to both his geographical and social-cultural environments. Emphasis on the geographical influences on man's cultural development. (One quarter—3 hours credit.)

7 Soc. Sci. 241—American History, 1492-1860. A survey of the social, political and economic forces resulting in the development of the American nation. (One quarter—3 hours credit.)

8 Soc. Sci. 242—U. S. History, 1860 to the present. A survey and synthesis of economic, social and political forces affecting the American nation during this period, emphasizing the rise and effects of large scale industry and the emergence of the nation as a great power. (One quarter—3 hours credit.)

10 Soc. Sci. 303—The Family. Changes in the function of the family in relation to general social change; the effects of the conflict of ideas in the modern family upon the personality of its members and upon the community. (One quarter—3 hours credit.)

12 Soc. Sci. 304—Social Psychology. Group behavior will be studied in this course as well as the individual as influenced by group membership. (One quarter—3 hours credit.)

13 Soc. Sci. 311—Principles of Economics. This course is designed to furnish a general introduction to the field of Economics and to constitute

a basic course in the fundamentals of economic science. (One quarter—3 hours credit.)

14 Soc. Sci. 312—Applied Economics. A study of the application of economic principles to actual social problems. (One quarter—3 hours credit.)

15 Soc. Sci. 313—Consumer Economics. This course undertakes an economic study of the fundamentals of the consumptive process, the spending and use of the consumers' income, the place and importance of the consumer in industrial society, and the main factors responsible for both rational and irrational consumer choices. (One quarter—3 hours credit.)

16 Soc. Sci. ~~322~~<sup>401</sup>—American State and Local Government. A study of State constitutions and the structure and functions of local institutions in the United States, with special emphasis on recent developments. The Constitution of the State of Florida will be studied. (One quarter—3 hours credit.)

17 Soc. Sci. 333—Conservation of Natural Resources. This course is designed to develop understanding of the problems, techniques, and policies involved in the conservation and intelligent use of our natural resources. Reading materials, field trips, pictures, lectures and maps provide data for reasoning and discussion. (One quarter—3 hours credit.)

21 Soc. Sci. ~~401~~<sup>412</sup>—Race Problems. Social inter-actional situations and processes involved in racial contacts; special emphasis on Negro-White relations in the United States. (One quarter—3 hours credit.)

19 Soc. Sci. 402—Criminology and Penology. An analysis of the psycho-social background of criminals; the history of the search for the cause of crime; and the methods, philosophies and policies employed in dealing with crime and criminals. (One quarter—3 hours credit.)

20 Soc. Sci. 403—Contemporary Social Problems. An analysis of the problems arising within the American pattern for the purpose of indicating their significance for persons and groups. Recent research based on the subject will be utilized. (One quarter—3 hours credit.)

25 Soc. Sci. 423—Comparative Government. The political institutions of the important European states are examined and compared with those of the United States. (One quarter—3 hours credit.)

11 Soc. Sci. ~~440~~<sup>302-3</sup>—Medieval History—Study of the disintegration of the Roman Empire, the barbarian invasions and establishment of new political communities, the growth of the Church, feudalism, and the development

23 Soc. 421 History of the United States

24 Soc. 422 American History



of the national states near the end of the middle ages. (<sup>Two</sup>~~One~~ quarter—<sup>443</sup>3 hours credit.)

Soc. Sci. ~~444~~—The Negro in American Life—The part played by the Negro in the development of the United States. (One quarter—3 hours credit.)

## SCIENCE

Sci. 100, 101, 102—Physical Science—A survey course in physics, chemistry, astronomy and geology. This course is designed primarily for teachers of science but may be elected by other students. (Three quarters—9 hours credit.)

Sci. 111, 112—General Science. A survey course and demonstration-discussion type, serving as an introduction to the content of science, with special emphasis placed on the contribution of the physical and biological sciences to man and his environment in the modern world. (Two quarters—8 hours credit.)

Sci. ~~404~~—Materials and Methods in Science (Secondary School). This is a course for teachers of general science in Junior and Senior high schools. Special attention is given to the selection and organization of content, activities, techniques of instruction and evaluation of the learning process in science. (One quarter—3 hours credit. Materials fee, \$1.50.)

Sci. 200, 201, 202—General Biology. A three-quarter course in the principles of animal and plant life, presenting the fundamental facts of vital structure and function, with laboratory experiences to verify lectures and discussions. Two hour lecture period, four hour laboratory period per week. Laboratory fee, \$3.00. (Three quarters—12 hours credit.)

Sci. 300, 301, 302—General Chemistry. This course includes a detailed study of chemical principles. Thorough study is made of the common non-metallic elements, their preparation, properties and important compounds. The fundamental laws of chemistry are studied and laboratory work illustrating these laws is included. A systematic procedure for the detection of the common anions is included. It involves also a systematic study of the metallic elements, their preparation, properties, and uses. Two hour lectures and four hours laboratory work per week. Laboratory fee, \$3.50 per quarter, and breakage fee, \$2.50 per quarter. (Three quarters—12 hours credit.)

Sci. ~~310~~—General Physics. A survey course with discussion and experiments on heat, electricity, magnetism, light and sound. Laboratory fee, \$1.00; breakage fee, \$1.00. (~~One quarter~~—<sup>443</sup>4 hours credit.)

Sci. ~~324~~—Elementary Entomology. This course is designed to give



teachers of science in the secondary school a better understanding about insects, their habits, homes, etc. Laboratory fee, \$2.00. (One quarter—4 hours credit.)

313 SCI. ~~410~~<sup>422</sup>—Human Physiology. This course is designed to give special attention to structure and behavior of the human body. Laboratory fee, \$4.00. (One quarter—4 hours credit.)

SCI. ~~411~~<sup>422</sup>—Science and the Community. This course is a discussion project type, in which special emphasis will be placed on the problems of our immediate community. (One quarter—3 hours credit.)

SCI. ~~412~~<sup>411-12-13</sup>—Organic Chemistry. A course designed to teach students the fundamentals of carbon and its compounds. Laboratory fee, \$4.00 per quarter; breakage fee, \$2.00 per quarter. (Three quarters—12 hours credit.)

312 SCI. ~~413~~—Bacteriology. The distribution, dissemination, identification and classification of bacteria. Preparation of media and stains and other bacteriological techniques. Water supplies, sewage disposal and certain phases of individual and community hygiene. Laboratory fee, \$4.00. (One quarter—4 hours credit.)

## MATHEMATICS

MATH. ~~100, 101, 102~~<sup>101-02-03</sup>—College Mathematics. This is a survey course including the fundamentals of Algebra, Geometry, Trigonometry and elements of Analytical Geometry and Calculus. (Three quarters—9 hours credit.)

MATH. ~~103~~<sup>201-2-3</sup>—College Algebra. A thorough review of the fundamentals of elementary Algebra, linear and quadratic equations, exponents and radicals, and an introductory study of determinants. (One quarter 3 hours credit.)

MATH. ~~201~~<sup>311</sup>—Trigonometry. Prerequisite Course 103 or its equivalent. Emphasis upon both the geometric and analytic aspects of trigonometry. The solution of plane triangles, and numerous applications to practical problems; logarithms and the theory and use of the slide rule; radian measure; properties of trigonometric functions; and the solution of trigonometric equations. (One quarter—3 hours credit.)

301-2 MATH. ~~202~~<sup>402-3</sup>—Solid Geometry. The relations of planes and lines in space; the properties and measurements of prisms, pyramids, cylinders and cones; the sphere and spherical triangle. (One quarter—3 hours credit.)

MATH. ~~301~~<sup>402-3</sup>—Analytical Geometry. This course is an introduction to

the study of Geometry by means of Algebra. Notions of coordinates are used: (1) as an aid in Algebraic problems; (2) to study loci, straight lines and conic sections. Prerequisite: Math 103. (~~One~~ <sup>7 hrs</sup> quarter ~~—3~~ <sup>8</sup> hours credit.)

MATH. ~~302~~ <sup>322-23</sup>—Beginning Calculus. The elements of the differential and integral Calculus. Two quarters—8 hours credit.)

MATH. ~~400~~ <sup>421</sup>—Teaching of Mathematics. The history and theory of the teaching of Mathematics in general, and of Arithmetic, Algebra and Geometry in particular. (One quarter—3 hours credit.)

MATH. ~~401~~ <sup>422</sup>—Theory of Equations. A detailed study of the properties of equations and methods of their solution. (One quarter—3 hours credit.)

## RELIGIOUS EDUCATION

R. E. 101, 102, 103—Bible. A course designed to (1) impart knowledge regarding the origin, constitution and inspiration of the Bible; (2) provide a general introduction to the study of the Bible; (3) to point out the extent to which science and criticism have effected our view of the Bible. (Three quarters—1 hour credit per quarter.)

R. E. 201, 202, 203—~~Biblical Literature~~ <sup>Religion & Life</sup>. A course the purpose of which is to emphasize the values of Biblical writings as literature and as suggesting a way of life and living, the power of the Bible in civilization. (Three quarters—1 hour credit per quarter.)

## HEALTH AND PHYSICAL EDUCATION

P. E. 101, 102, 103—Physical Education Activities. This course includes recreational games, team games, testing activities and rhythmical activities. (Three quarters—3 hours credit.)

P. E. 201, 202, 203—Advanced Physical Education. A study of finer skills and techniques aiding in body balance, grace, poise and movement. (Three quarters—3 hours credit.)

P. E. 211—Personal Hygiene. In this course a study is made of the health situations that exist in the life of the student and the action that is scientifically appropriate in the attempt to solve them. (One quarter—3 hours credit.)



P. E. 212—Community Hygiene. A study of community health standards and the responsibility of the community and the individual for the health of the people. Emphasis is placed upon physical inspections, growth disorders and defects, the formation of good health habits, study of water supply, sewage disposal, food supply, infectious diseases and disease prevention and vital statistics. (One quarter—3 hours credit.)

## AGRICULTURE

101  
(1) AG. ~~100~~—General Agriculture. A course designed for those students who want a general knowledge of agriculture but cannot devote more than one quarter to the subject. A study is made of major agencies serving the farmer, the fundamentals of livestock and crop production. (One quarter—3 hours credit.)

(3) AG. 101—Landscape Gardening. This course deals with the study of plant materials suitable for home and school beautification. (One quarter—3 hours credit.)

(2) X AG. 102—Poultry Husbandry. A general course designed to give the student an understanding of the practices involved in managing a farm flock. Selection, feeding, culling, marketing, housing, sanitation and disease control. (One quarter—3 hours credit.)

(5) AG. 112—Horticulture. Special attention is given to harvesting, storing, grading, packing and transportation of vegetables; a consideration of soils adapted to special crops, catch crops, weeds, and insect control. (One quarter—3 hours credit.)

(6) AG. 113—Soils and Fertilizers. Lectures and field work, maintenance of fertility, including principles of fertilizing. Practice and adaptation of systems of agriculture to type of soil and climate. (One quarter—3 hours credit.)

(4) AG. 200<sup>111</sup>—Animal Husbandry. A study of horses, mules, cattle and hogs and the part they play in the program of the Southern farmer. Judging, breeding and management are carefully considered. (One quarter—3 hours credit.)

(7) AG. 201—Animal Husbandry. A study of heredity, selection, inbreeding, cross-breeding and the methods by which modern breeds have been developed. (One quarter—3 hours credit.)



8 AG. 202—Advanced Poultry Husbandry. A study of diseases and parasites common in poultry; their prevention, control and treatment. (One quarter—3 hours credit.)

9 AG. 203—Fruit Culture. A study of the principles of fruit growing with special references to Florida conditions, including location, varieties, soil, fertilizers, planting and cultural methods. (One quarter—3 hours credit.)

10 AG. 211—Plant Physiology. A study of the structure and function of the plant. (One quarter—3 hours credit.)

11 AG. 212—Agriculture Chemistry. This course treats with the science of chemistry and its application to the environment of the farmer. (One quarter—3 hours credit.)

12 AG. 213—Dairy Husbandry. The principles of dairying as it relates to general agriculture. The foundation of dairy herds, marketing of dairy products; farm butter manufacture; and the secretion, composition, separating and testing of milk. (One quarter—3 hours credit.)

13 AG. 220—Soil and Food Conservation. This course deals with restoring and improving soils which are depleted by crop rotation, terracing, and planting of legumes. The conservation of foods and feeds which have been produced is studied. Canning, dehydration, banking and refrigeration are emphasized. (One quarter—3 hours credit.)

14 AG. 221—Agriculture Engineering. A general course stressing the use, care and repair of farm tools; reading of blueprints and shop instruction. (One quarter—3 hours credit.)

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## THE DEPARTMENT OF HOME ECONOMICS

The purposes of the Department are:

1. To give the student definite information in basic clothing and foods courses and opportunity for the application of the information.
2. To provide related information in keeping household accounts in home construction and decoration, in costume design, and in home problems.
3. To train students to become happy and proficient home makers.
4. To prepare students for teaching positions.

H. E. 101—Art Structure. An introduction to the field of art. The principles underlying are presented in such a manner as to enable the student to judge art quality wherever she finds it. Personal experience

is provided in the use of line, light, and dark and color. (Quarter course. Credit, three quarter hours.)

H. E. 102—Elementary Design. The course is designed to establish a basis for judgment and good taste through a survey of art and design with emphasis placed upon the analysis of selected examples. (Quarter course. Credit, three quarter hours.)

H. E. 211—Costume Design. The course is planned to give a general knowledge of the principles of design as they relate to the costume. This course is especially for the home economics major. (Quarter course. Credit, three quarter hours.)

H. E. 201—Home Decoration. A general survey course, providing a knowledge of the principles of design in relation to interiors. Special emphasis is placed on the house and its design. Study of period styles in furniture and furnishings, treatment of interiors—color, form, line, texture in furniture and furnishing in relations to backgrounds. (Quarter course. Credit, three quarter hours.)

H. E. 103, 104—The Selection, Purchase, and Construction of Clothing. This course is designed to acquaint the student with the fundamentals of garment construction. Emphasis is placed on both hand and machine sewing. It also aims to develop an appreciation for artistic clothing in order that the individual may more wisely select ready-made garments. Study of materials, color, and design. (Two-quarter course. Credit, six quarter hours. Materials fee, \$3.00 per course.)

H. E. 203—Children's Clothing. A course designed to meet the needs of the family, with special attention to children's clothing and renovation. Students confer with the instructor to determine the type of experience needed. (Quarter course. Credit, three quarter hours. Materials fee, \$3.00.)

H. E. 213—Advanced Clothing. The purpose of this course is to help the student acquire knowledge of appropriate and becoming clothing; to aid her in interpreting commercial patterns; to create in her a confidence in cutting, fitting, and altering commercial patterns to suit an individual; to teach the economic values of renovation and remodeling through practical problems. (Quarter course. Credit, three quarter hours. Materials fee, \$3.00.)

H. E. 111, 112, 113—Foods and Nutrition. A general survey of the elementary principles of cookery with an introduction to the planning and serving of meals in the home. Methods of table service for all occasions. Marketing and costs of meals. Serving meals on a limited amount of



money. Both individual and group planning of meals for groups. (Three quarter course—9 hours credit. Fee, \$3.00 per quarter.)

H. E. 212—Food Selecting. General principles and practices in food selection. A study of the selection of foods, emphasizing family needs, food requirements of the body, and diets to meet these needs. (Quarter course. Credit, three quarter hours. Materials fee, \$3.00.)

H. E. 313—Health and Nutrition. This course purports to familiarize the student with the general composition and the place in the diet of foods and to give students an opportunity to know the essentials of an adequate diet and the nutrition value of common foods; to apply the fundamental principles of human nutrition to the feeding of individuals under various physiological, economic, and social conditions. (Quarter course. Credit, three quarter hours. Materials fee, \$1.00.)

H. E. 123—Money management and Family Living. A discussion of the factors, social and economic, that promote security, stability, and satisfaction in the family group. The course is further concerned with the management of personal and family finances and the problem of earning, spending, savings, and efforts that the individual can make toward attaining financial security. (Quarter course. Credit, three quarter hours.)

H. E. 312—Consumer Problems. A study of the criteria of a good market as they affect the consumer buyer; difficulties encountered by the present-day consumers; the adequacy of such market devices as labels, brands, standards, grades, and advertising as aids to buying, methods of improving consumer buying. (Quarter course. Credit, three quarter hours.)

H. E. 223—House Care and Renovation. Management of Furniture and Equipment. The purpose of the course is to familiarize girls with the various types of modern household furnishings; to appreciate the importance of standardization; to enable them to purchase equipment of various types; to help them realize the value of labor-saving devices in the home. Items studied include laundry and kitchen furnishings, electric and non-electric; cleaning equipment; bedding; linens; china, glassware; silver; floor coverings; wall coverings; furniture. (Quarter course. Credit, three quarter hours.)

103 H. E. ~~224~~—Health and Home Nursing. Physical care of infants, simple procedure in nursing the sick. Home remedies, causes and prevention of illness. Diets for different diseases. (Quarter course—3 hours credit. Laboratory fee, \$1.00.)



## BUSINESS ADMINISTRATION DEPARTMENT

The general aims of the Business Administration Department are as follows: (a) to provide students with liberal training in basic principles of general business; (b) to combine cultural training with a general preparation for careers in business and public service; (c) to prepare students for further study in field of business, and to (d) prepare teachers of commercial subjects for secondary schools.

B. A. 110, 111—Principles of Business. Introductory course in the study of business organization, finance, accounting, personnel administration, production, law, marketing, management, and government relation to business. Required of all Freshmen. (Two quarters—6 hours credit.)

B. A. 201, 202, 203—Shorthand and Typing. This course is a study of the theory and practice of elementary Gregg Shorthand. It further includes introductory instruction in the mechanical features and care of the typewriter. Emphasis is upon speed and accuracy in typing business letters. (Three quarters—9 hours credit. Fee, \$3.00 per quarter.)

B. A. 211, 212, 213—Elementary Accounting. Principles of double-entry bookkeeping. Use of the fundamental books; the treatment and proper statements of sole proprietorship, partnership, and corporation accounts. (Three quarters—9 hours credit.)

B. A. ~~222~~<sup>223</sup>—Business Mathematics. A study of mathematics as applied to business operations. This includes such topics as insurance, stocks and bonds, interest and discounts, taxes, etc. (One quarter—3 hours credit.)

B. A. 301, 302, 303—Advanced Typing and Shorthand. This course emphasizes dictation and transcription of business letters accurately and speedily, and includes typewriting of letters and all kinds of business forms. Tabulations, charts, graphs and various methods of duplications. (Three quarters—9 hours credit. Fee, \$3.00 per quarter.)

B. A. 311, 312, 313—Advanced Accounting. This course deals intensively with income tax and social security accounting, principles of auditing, principles of cost accounting, and accounting systems. (Three quarters—9 hours credit.)

B. A. 322—Money and Banking. Monetary and banking principles and practice with emphasis on monetary system of the United States, the theories of investment, and the agencies of investment credit control. (One quarter—3 hours credit.)

B. A. ~~332, 333~~<sup>331-332</sup>—Business Organization. The various types of business enterprises; the formation, management, advantages and disadvan-

tages of each type; the formation, legal status and social effects of organizations. (Two quarters—6 hours credit.)

B. A. ~~343~~<sup>342-343</sup>~~344~~—Business Communication. Theory and practice of writing business letters and use of other effective means of business communication. (Two quarters—6 hours credit.)

B. A. ~~411~~<sup>421-2</sup>—Business Law. A study of contracts, agencies, employer-employee relationship, laws that govern partnerships and corporations; negotiable instruments, landlord and tenant relationship, bankruptcy, torts, business crimes, and public carriers. (Two quarters—6 hours credit.)

B. A. 412, 413—Filing and Office Practice. Theory of filing and office practice and experience in actual office situations. (Two quarters—6 hours credit.)

B. A. ~~422~~<sup>432</sup>—Investments. A survey of the leading types of investments. Methods of determining investment needs and the sources and uses of investment information. Fundamental factors in the formation and management of a sound investment program for the individual, including real estate. (One quarter—3 hours credit.)

B. A. ~~423~~<sup>321</sup>—Insurance. A presentation of the underlying principles of insurance with major emphasis upon life, health and accident, fire and casualty insurances. Study will be given to the Negro and his activities in this field. (One quarter—3 hours credit.)

7-10-12  
7-12-12 King & Co  
F.A. 102 applied sciences







# The Enrollment

## SUMMARY OF ENROLLMENT

1944 - 1945

CLASSIFICATION	DIVISION												TOTAL	GRAND	
	B. A.		H. E.		L. and S.		T. E.		V. R.		Keyser				
	F	M	F	M	F	M	F	M	F	M	F	M			
Freshmen	28	6	17		13	4	33	2					91	12	103
Sophomores	15	1	9		6	3	22						52	4	56
Juniors							12	2					12	2	14
Seniors							30	2					30	2	32
Special—Unclassified	9	1					27	1					36	8	44
Grades 1-6											72	73	72	73	145
TOTALS	52	8	26		19	7	124	7		6	72	73	293	101	394

T. E.—Teacher Education

H. E.—Home Economics

L. and S.—Liberal Arts and Sciences

B. A.—Business Administration

V. R.—Vocational Rehabilitation

Keyser—Keyser Laboratory School

## STUDENTS ENROLLED IN 1943-1944

## BUSINESS ADMINISTRATION

## FRESHMEN

Bagley Doris .....	Leesburg, Florida
Braddock, Janet L. McCants .....	Ocala, Florida
Chavis, Novella .....	New Smyrna Beach, Florida
Crawford, Pearline L. ....	Miami, Florida
Daniels, Hattie Mae .....	Jacksonville, Florida
Detreville, Eddie .....	Geneva, Florida
Dotson, Janet Dorothy .....	Daytona Beach, Florida
Evans, Lillian E. ....	Tampa, Florida
Glymp, Lucille .....	Leesburg, Florida
Gourdine, George .....	Monck's Corner, Barkley, South Carolina
Henderson, Betty M. ....	Cocoa, Florida
Hernandez, Regla M. ....	Tampa, Florida
Higgins, Barbara L. ....	Gainesville, Florida
Howard, Vera L. ....	Milton, Florida
Howell, Gussie .....	Tampa, Florida
James, Grady .....	Ocala, Florida
James, Theodore .....	Ocala, Florida
Johnson, Dorothy A. ....	Daytona Beach, Florida
Lewis, Andrew .....	Dade City, Florida
Little, Dorothy .....	Macon, Georgia
McLeod, Rosa Lee .....	St. Petersburg, Florida
Olliver, Carolyn .....	Ormond, Florida
Paulin, Isabelle .....	West Palm Beach, Florida
Rose, Bernice .....	Daytona Beach, Florida
Redmond, John Etta .....	Orlando, Florida
Sands, Arthurine .....	Miami, Florida
Sanford, Mildred .....	Quincy, Florida
Scavella, George .....	West Palm Beach, Florida
Singleton, Gladys B. ....	Leesburg, Florida
Staples, Albertha .....	Daytona Beach, Florida
Taylor, Elizabeth .....	Palatka, Florida
Thompson, Nellyvonne .....	Jacksonville, Florida
Wright, Juliet L. ....	Jacksonville, Florida
Young, Mae Bethel .....	Tampa, Florida

## SOPHOMORES

Alexander, Freddie D. ....	Tampa, Florida
Black, Zelma Dorsett .....	Miami, Florida
Cook, Mercedes Floyd .....	New Smyrna Beach, Florida
Curinton, Lassie L. ....	Lake City, Florida
Curinton, Lillie M. ....	Lake City, Florida
Davis, Wilmer .....	New Smyrna Beach, Florida
Hewitt, Earline .....	Sebring, Florida
Johnson, Mildred .....	St. Petersburg, Florida
Knox, Gloria .....	Sanford, Florida
Leslie, Mayme .....	Marianna, Florida



McLeod, Elizabeth	St. Petersburg, Florida
Patterson, Catherine	Ocala, Florida
Scott, Julia Mullins	Lakeland, Florida
Taylor, Ernestine	Daytona Beach, Florida
Taylor, James	High Springs, Florida
Williams, Alene	Hawthorne, Florida

## SPECIAL — UNCLASSIFIED

Fann, Bernice	Daytona Beach, Florida
Footman, Elizabeth	Daytona Beach, Florida
Henry, Ollie	Fernandina, Florida
Jackson, Catherine	Daytona Beach, Florida
Kelley, Louise	Daytona Beach, Florida
Kennedy, Eddie Mae	Ft. Pierce, Florida
Shields, Earl	Palatka, Florida
Smith, Jessie	Mims, Florida
Starks, Frances	Daytona Beach, Florida
Williams, Emily	New Smyrna Beach, Florida

## HOME ECONOMICS

## FRESHMEN

Billings, Hattie	Ocala, Florida
Chatman, Pearl	Jacksonville, Florida
Dozier, Gwendolyn	Ormond, Florida
Ford, Nellie L.	Midway, Florida
Foster, Lula	Clearwater, Florida
Hill, Ruby	Clearwater, Florida
Jones, Nadine	Delray Beach, Florida
Mackey, Jeraline	Salerno, Florida
Newberry, Louise	Dade City, Florida
O'Ferrell, Yvonne	Miami, Florida
Paxton, Bertha	Fort White, Florida
Polk Anna M.	Palatka, Florida
Thomas, Doris	Plant City, Florida
Wells, Dorothy L.	Macon, Georgia
Wiggs, Mary E.	Jacksonville, Florida
Williams, Bernice	Archer, Florida
Woodruff, Gloria	Orlando, Florida

## SOPHOMORES

Bulluck, Annie L.	Miami, Florida
Hankinson, Bettye L.	Daytona Beach, Florida
Latson, Rosa	Newberry, Florida
Lawton, Sophia	Knoxville, Tennessee
Mingo, Geraldine	Key West, Florida
Pitman, Pauline	Daytona Beach, Florida
Robinson, Lola R.	Jacksonville, Florida
Spann, Dorothy A.	Tampa, Florida
Washington, Lois	Jacksonville, Florida

## LIBERAL ARTS AND SCIENCES

## FRESHMEN

Ballard, Henry J.	Daytona Beach, Florida
Bowden, Rhudine E.	Tampa, Florida
Burke, Juanita B.	Daytona Beach, Florida
Butler, Jacquelyn	Ocala, Florida
Cherry, Molliejean	Daytona Beach, Florida
Douglas, Ethel	Palmetto, Florida
Hall, Jewell	Daytona Beach, Florida
Handye, James	DeLand, Florida
Hill, Bennie Frank	Clearwater, Florida
Jones, Juanita	Daytona Beach, Florida
Mitchell, Corine	Valdosta, Georgia
Osgood, Loretta	Palatka, Florida
Selmore, Deansy	Tampa, Florida
Sharpe, Julia	Jacksonville, Florida
Smith, Golden	Greer, South Carolina
Roberts, Christina	Winter Park, Florida
Williams, Latherine	Hahira, Georgia

## SOPHOMORES

Bradshaw, Edythe	Orlando, Florida
Burns, Bobbye	Jacksonville, Florida
Doles, Moseley	Miami, Florida
Garner, Blanche	St. George, South Carolina
Handye, Richard	DeLand, Florida
Hawkins, Alexander A.	Jacksonville, Florida
Perry, Susie M.	Daytona Beach, Florida
Stokes, Theresa	Orlando, Florida
Taylor, Frankie	Daytona Beach, Florida

## TEACHER EDUCATION

## FRESHMEN

Abrams, Allie Mae	Daytona Beach, Florida
Anderson, Edna S.	Hawthorne, Florida
Bauknight, Daniel	Avon Park, Florida
Bennett, Farrise	Daytona Beach, Florida
Bringer, Willie A.	Florence Villa, Florida
Brooks, Sarah	Lakeland, Florida
Campbell, Kathryn	Mims, Florida
Cherry, Mattie Lee	Sanford, Florida
Clark, Eloyce	Miami, Florida
Colyer, Pauline	Irvine, Florida
Crowell, Fannie L.	Ocala, Florida
Dunn, Flossie M.	Coral Gables, Florida
Fisher, Helen	Miami, Florida
Gore, Sadie	St. Petersburg, Florida
Green, Verdell	Delray Beach, Florida
Gunter, Oneida	Jacksonville, Florida



Houston, Lucille	New Smyrna Beach, Florida
Johnson, Sarah O.	Ocala, Florida
Jones, Ernestine	Ocala, Florida
Kennedy, Doretha	Winter Haven, Florida
Maddox, Susie	Tampa, Florida
Madison, Marjorie	Orlando, Florida
Menchan, Ruby L.	Ocala, Florida
McGill, Dorothy	Dunnellon, Florida
Neal, Dorothy Kelly	Clearwater, Florida
Parsons, Ellen	Daytona Beach, Florida
Ross, Doris	Tampa, Florida
Ross, Ernestine	Miami, Florida
Saxon, Cleo M.	Lakeland, Florida
Smith, Helen F.	Lakeland, Florida
Spellman, Creedell	Pensacola, Florida
Thompson, Verdell	Pompano, Florida
Washington, Lillian	Clearwater, Florida
Williams, Dorothy	Pensacola, Florida
Williams, Mayme	Irvine, Florida

## SOPHOMORES

Bailey, Barbara	Miami, Florida
Bell, Ardell E.	Daytona Beach, Florida
Clair, Rosa Lee	Palatka, Florida
Cook, Catherine Hart	Plant City, Florida
Dunbar, Lillie Bell	Gainesville, Florida
Duren, Thelma	Lake Wales, Florida
Hayes, Katie Mae	Alachua, Florida
Hendley, Geraldine	Sebring, Florida
Jenkins, Cottie	DeLand, Florida
Johnson, Gladys G.	Cocoa, Florida
Lawton, Martha E.	Knoxville, Tennessee
McDonald, Lillie Mae	Plant City, Florida
Peavy, Verdelle	Miami, Florida
Reddick, Lou Alyce	DeLand, Florida
Robinson, Lillie Belle	Sanford, Florida
Smith, Mildred Peaches	Sanford, Florida
Webb, Annie Bebe	Lakeland, Florida
Williamson, Frances	Ormond, Florida
Willis, Dorothy V.	West Palm Beach, Florida
Young, Janet L.	Miami, Florida

## JUNIOR CLASS

Dandy, Eva A.	St. Petersburg, Florida
Fleming, Mary Ella	Lakeland, Florida
Fred, Opie	Tampa, Florida
Hart, Mattie Lee	Brooksville, Florida
Jackson, Elizabeth	Ft. Lauderdale, Florida
Marshall, Doretha	Ocala, Florida
Hill, Horace	Clearwater, Florida
Nicholson, Lilla	Daytona Beach, Florida
Quarterman, Allie D.	Dade City, Florida
Rolle, Eula Jones	West Palm Beach, Florida



Sanchez, Keturah .....	Clearwater, Florida
Scarlett, Clifford .....	Daytona Beach, Florida
Sykes, Charlotte M. ....	Jacksonville, Florida
VanPoole, Marie .....	Daytona Beach, Florida

## SENIOR CLASS

Aaron, Maude Ella .....	Daytona Beach, Florida
Allen, Gladys Geanie .....	White Springs, Florida
Armstrong, Lillie .....	Daytona Beach, Florida
Argrett, John Leo .....	Orlando, Florida
Brown, Grace .....	Daytona Beach, Florida
Bryant, Lillian Flynn .....	Daytona Beach, Florida
Blount, Lucille P. ....	Daytona Beach, Florida
Butler, Reggie M. ....	Daytona Beach, Florida
Christopher, Pearl .....	Daytona Beach, Florida
Conyers, Beatrice .....	New Smyrna Beach, Florida
Curinton, Susie .....	Daytona Beach, Florida
Dixon, Rose Luthenue .....	West Palm Beach, Florida
Fennell, Arlene M. ....	Daytona Beach, Florida
James, Arletha .....	Tampa, Florida
James Essie K. ....	Palmetto, Florida
Jones, Maudestine .....	Daytona Beach, Florida
Kennedy, Josephine .....	Ormond, Florida
Long, Carrie .....	Daytona Beach, Florida
Moseley, Lillian .....	Daytona Beach, Florida
Poole, Pauline .....	Enterprise, Florida
Richardson, Annie .....	DeLand, Florida
Robinson, Johnnie Mae Babb .....	Daytona Beach, Florida
Roberts, Jennie B. ....	Miami, Florida
Saxon, Mable C. ....	Lakeland, Florida
Scott, Lela C. ....	Ormond, Florida
Staples, Eliza .....	DeLand, Florida
Staples, Mayo D. ....	DeLand, Florida
Stone, Maude .....	Daytona Beach, Florida
Thompson, Charlie Mae .....	Daytona Beach, Florida
Tooks, Annie M. ....	Daytona Beach, Florida
Weston, Delia Mae .....	New Smyrna Beach, Florida
White, Sara Pickett .....	Daytona Beach, Florida

## SPECIAL — UNCLASSIFIED — T. E.

Abner, Mary .....	Bradenton, Florida
Anderson, Annie Lee .....	Plant City, Florida
Bailey, Edna .....	Florence Villa, Florida
Bryant, Mamie Lee .....	Daytona Beach, Florida
Charlow, Josephine .....	Plant City, Florida
Cook, Elizabeth .....	Hawthorne, Florida
Goodwin, Essie Mae .....	Palmetto, Florida
Harvey, Emma .....	Bradenton, Florida
Hatcher, Latetia .....	Pompano, Florida
Hill, Roberta .....	New Smyrna Beach, Florida

Howard, Mattie .....	New Smyrna Beach, Florida
Jones, Alice Mae .....	Jacksonville, Florida
Long, Beulah .....	Winter Haven, Florida
Martin, Benjamin .....	Daytona Beach, Florida
McClenney, Christine L. ....	Ormond, Florida
Moore, Mattie Pearl .....	Lakeland, Florida
Perry, Mattie .....	Haines City, Florida
Purcell, Bettye .....	Bartow, Florida
Robinson, Belle Mae .....	Daytona Beach, Florida
Shields, Mamie S. ....	Davenport, Florida
Smith, Margaretta .....	Bradenton, Florida
Stephens, Louise .....	Palmetto, Florida
Stewart, Emma .....	Tampa, Florida
Thompson, Eddie B. ....	Bartow, Florida
Walker, Florida M. ....	Florenceville, Florida
Washington, Annie M. ....	Bartow, Florida
Williams, Annie L. ....	Bradenton, Florida
Williams, Fredericka .....	Winter Haven, Florida

### VOCATIONAL REHABILITATION

Baggs, Matthew, Jr. ....	DeLand, Florida
DeJan, Gilbert .....	Tampa, Florida
Green, John H. ....	Fort Pierce, Florida
Harrell, Ernest .....	Osteen, Florida
Royals, Rufus .....	Fort Pierce, Florida
Taylor, Elmer S. ....	DeLand, Florida

### GRADUATES — 1943-1944

May 22, 1944

Maude Aaron* .....	Teacher Education
Gladys Allen* .....	Teacher Education
John Argrett .....	Teacher Education
Lillian Flynn Bryant* .....	Teacher Education
Arletha James .....	Teacher Education
Josephine A. Kennedy .....	Teacher Education
Jennie B. Roberts .....	Teacher Education
Eliza Staples* .....	Teacher Education
Annie Mae Tooks* .....	Teacher Education

### JUNIOR COLLEGE

Fredericka Alexander .....	Business Administration
Barbara Bailey .....	Teacher Education
Zelma Black .....	Business Administration
Edythe L. Bradshaw .....	Liberal Arts & Sciences
Annie L. Bulluck .....	Home Economics
Bobbie Burns* .....	Liberal Arts & Sciences
Rosa Clair .....	Teacher Education